

*B*BLUE MOUNTAIN COLLEGE

Policies and Procedures

AREA: **Academic Affairs**

NUMBER: **Policy 2.04**

SUBJECT: **Registration**

At the beginning of each semester or each term and during the summer for new undergraduate and graduate students, there is always a period of time set apart for registering students for classes. In addition, during the fall and spring semesters, there are times set apart for pre-registering students. All full time faculty members are expected to assist as needed with pre-registration of current students and registration of new students.

SOURCE: Board of Trustees: February 22, 2002; October 06, 2006; November 27, 2006.