

# BLUE MOUNTAIN COLLEGE

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## POLICIES AND PROCEDURES

**AREA:** Academic Affairs

**NUMBER:** Policy 2.11

**SUBJECT:** Auditing Courses

1. **Undergraduate**

A student wishing to enroll in a Blue Mountain College class for non-credit may register to audit the class. The auditing fee is one-half of the regular tuition per semester hour and any additional applicable fees. Any change from audit to credit must be recorded in writing in the Registrar's Office by the last day for adding a course (the drop/add deadline); likewise, any change from credit to audit must be made by the last day to drop a course (the drop/add deadline) without having enrollment in the course appear on the student's permanent record. If a student changes from audit status to credit, regular tuition will be charged. No credit can be given for a class audited, nor is the student permitted to take an examination for credit. An AU grade is recorded at the end of the semester for an audited course.

2. **Graduate**

A student wishing to enroll in a Blue Mountain College graduate class for non-credit may register to audit the class. The auditing fee is the same as regular tuition and any additional applicable fees.

Any change from audit to credit by a student regularly enrolled at the College must be accomplished by the last day for adding a course, and any change from credit to audit must be made by the last day to drop a course without having enrollment in the course appear on the student's permanent record. No credit can be given for a class audited, nor is the student permitted an examination for credit. No faculty member is authorized to admit anyone as an auditor to any classes unless the auditor has registered as such. An AU grade is recorded at the end of the semester for an audited course.

SOURCE: Board of Trustees: November 27, 2006; February 21, 2003; February 22, 2002