

**2005-2006**

**Blue Mountain College  
Student Handbook**



## **Striving for Excellence: The Pursuit of a Worthy Life** *Chapel Theme for 2005*

Excellence is one of the core values of Blue Mountain College. This year we will emphasize that the pursuit of excellence is in reality the pursuit of living a life worthy of Christ.

Blue Mountain College is a place for people who want to make a difference. To make a difference means doing things that are distinctive or at a higher level—a level of excellence. The root idea of “excellence” is rising up out of one level of living to another level of living. Some believe that our present state of living could be characterized as mediocrity. Therefore, the challenge before us is to soar out of our mediocre level of living to true excellence.

The motivation for living a life of excellence is ultimately to bring glory to God. According to the Bible, the God has created humans for his glory and pleasure. We are described as being the workmanship or handiwork of God. We cooperate with the sovereign grace of God at work in our lives by pressing toward the mark of the high calling of God. Excellence is not something that just happens. Excellence is the result of pursuing a higher level of living to bring honor and glory to our Creator.

This year at Blue Mountain College we will make pursuing excellence for the glory of God our aim. We will examine the nature of excellence. We will explore the methods of achieving excellence. We will estimate the cost of attaining excellence. And hopefully, in the end, we will come to exemplify excellence on this campus and in our world.

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## NON-DISCRIMINATION STATEMENT

*Blue Mountain College adheres to the Equal Opportunities provisions of the Federal Civil Rights Law and regulations applicable to this institution. The College does not illegally discriminate on the basis of race, color, national origin, age, sex, disability or military service in the administration of its educational policies, admission policies, scholarship and loans programs, and athletic and other college-administrative programs or in employment.*

## **YOU CAN MAKE A DIFFERENCE!**

As a Christian liberal arts college which focuses on the learning needs of students, Blue Mountain College welcomes students into a challenging yet supportive collegiate environment. This unique learning community encourages the wholesome development of students who become life-long learners. There are opportunities for each student to develop her/his God-given potential.

Since 1873, Blue Mountain College has provided an excellent education that promotes a seriousness of academic purpose, Christian values, and service to others. This quality education is delivered in a caring, supporting environment resulting from meaningful relationships among students, faculty, and staff. While having been established as a college for women, Blue Mountain College continues to meet the needs of women but also welcomes men preparing for ministry to participate in this unique learning environment.

This is an exciting time for you to be pursuing your education and we welcome you as part of our community of learners. At Blue Mountain College you will be encouraged to develop skills in analytical reasoning and effective communication, clarify personal values and attitudes, and increase social and cultural understanding. We challenge you to engage in every aspect of collegiate life which will develop your potential.

Our goal is to help you succeed in life; therefore, your success is important to us. Join us as we journey together into a challenging and exciting future.

Welcome to Blue Mountain College!

Dr. Bettye Rogers Coward, President

# THE MISSION OF BLUE MOUNTAIN COLLEGE

Blue Mountain College, governed by a Board of Trustees elected by the Mississippi Baptist Convention, is a private educational institution founded in 1873 by General Mark Perrin Lowrey. Since the establishment of the College, outstanding educators have worked tirelessly to translate the General's dream into a reality. The College, rooted in the values of the Christian faith, seeks to provide a quality undergraduate education for women. The entire program—academic, social, and spiritual—is designed for students who want to reach their God-given potential. A coordinate program for men who demonstrate a call to the ministry and are preparing for a church-related vocation is offered. The vision of the institution for students is intellectual integrity, academic excellence, social awareness, and Christian character.

Blue Mountain College endeavors to assist men and women in preparation for graduate school, for the job market, and/or for a more fulfilled life. The College strives to recruit a diverse student body who demonstrate a commitment to scholarship, leadership, and service in church and community. Although the majority of the student population is from Mississippi and adjacent southern states, a continuing effort is made to recruit quality students throughout the United States and the world. Having a small, student-centered campus and a professional faculty and staff, the College exhibits a climate of personal attention, respect, and inclusion.

Blue Mountain College seeks to provide a sound general education program, with a four-year curriculum oriented toward the liberal arts and pre-professional and professional programs. With a faculty and staff who share a Christian worldview and with all of the departments functioning in close proximity to each other, a distinct continuity exists among the various programs. The faculty and staff attempt to aid individual students to grow and to adjust in their own individual uniqueness to the demands and opportunities for service in the local and world community.

Blue Mountain College is committed to excellence and creativity in teaching and learning. The College seeks to employ and retain faculty dedicated to teaching and advising their students and to improving themselves through professional development opportunities, along with staff and administrators who are equally dedicated to supporting these efforts. A reflections of Christian values and a commitment to service with the College and to the greater community are important characteristics for all of those who work at the College.

## Blue Mountain College Goal Statements

Academic Excellence (SD02, SD03, SD04, SD05) Blue Mountain College will strive for excellence by employing qualified faculty, staff, and administrators; recruiting students who can benefit from the college experience; providing a productive learning environment that motivates students to excel by stimulating intellectual curiosity and independent thinking and promoting scholarship, service, and cultural activities that advance knowledge.

Curriculum (SD03, SD04, SD05) The curriculum will prepare students for a life- time of learning and instill basic skills, knowledge, and attitudes necessary for personal development and reasoned responses to a changing world. These goals will be accomplished through study in a general educational component of liberal arts and sciences balanced with concentrated student in specialized fields. This educational experience will provide students the opportunity to pursue academic studies and to prepare for meaningful careers as they serve God and others.

Image (SD01, SD02, SD03, SD05) Blue Mountain College will seek to enhance its image as a Christian College for students who wish to reach their God-given potential in a small, student-centered environment by offering quality liberal arts, science, and pre-professional programs.

Faculty and Staff (SD02, SD03, SD04, SD05) Blue Mountain College will employ and retain Christian faculty dedicated to teaching and advising and to improving themselves through professional development opportunities. Service to the College and the greater community will continue to be an important characteristic for all of those who work at the College. In addition, the College will seek staff and administrators who support these efforts. The College will provide compensation and benefits which compare favorably with regional colleges of similar size and mission and each individual's level of accomplishment. The College will support professional development for all personnel.

Student Development and Services (SD02, SD04, SD05) Blue Mountain College will continue to assist individual students to grow and to adjust to the demands of the local and world community through providing opportunities for service to God and others. The College will offer students personal, career, and academic advising, lectures and programs that are enriching and uplifting, and students organizations where students can socialize and experience leadership opportunities.

Target Market (SD01, SD05) Blue Mountain College will focus on recruiting students (particularly those who are actively involved in Baptist churches) who have a commitment to excellence in scholarship, leadership, and service in church and community. The College will target students nationally and internationally who desire a Christian liberal arts education.

Christian Setting (SD02, SD05) Blue Mountain College will manifest Christian principles through its policies for students, faculty, staff, and administrators; through its promotion of a climate embracing personal attention, respect and inclusion; and through the encouragement of the development of Christian relationships among students, faculty, staff, and administrators.

Convention/Church (SD001, SD05) Blue Mountain College will maintain strong ties with the Mississippi Baptist Convention and Baptist churches. Consistent with its mission and resources, the College will provide cultural, spiritual, and/or recreational activities for constituents within its service area.

Alumnae/Alumni (SD01, SD05) In order to strengthen ties to their alma mater and to encourage their interest and investment in the institution, Blue Mountain College will communicate effectively with its alumnae/alumni and continue to serve them in meaningful ways.

Fiscal Affairs and Fund Raising (SD05) Blue Mountain College will secure and manage the resources necessary to provide for its academic programs and essential support services. While maintaining a sound financial base, the College will seek to offer an affordable education for the greatest number of its applicants and remain competitive with its peer institutions' costs. The College will enhance its fund-raising efforts, expand its endowment, carefully manage its facilities, and follow a master plan for capital improvements.

*Approved by the Blue Mountain College  
Board of Trustees on February 22, 2002*

## **Blue Mountain College Strategic Directions**

- SD01 Optimize and stabilize enrollment to achieve the desired number and mix of students appropriate to the mission of the College.
- SD02 Improve the campus climate for learning and living.
- SD03 Provide a quality curriculum with a solid liberal arts foundation for areas of study which prepare students for productive careers and meaningful lives of service.
- SD04 Engage the College community in meaningful service.
- SD05 Ensure a sound and adequate resource base for the financial viability of the College.

*Approved by the Blue Mountain College  
Board of Trustees on February 22, 2002*

## **Blue Mountain College Vision Statement**

Within the next five to seven years, Blue Mountain College will achieve a residential population of 250 students and an overall enrollment of 600 students. The College will enroll students of character, Christian values, and with a service-orientation who are academically prepared and motivated to reach their potential. These students will be studying at a four-year, Christian liberal arts institution recognized for its quality where an atmosphere of seriousness of academic purpose exists along side that of a caring, supporting environment resulting from synergistic relationships among students, faculty, and staff.

*Approved by the Blue Mountain College  
Board of Trustees on October 4, 2002*

**GENERAL  
INFORMATION**

## **WELCOME TO THE CAMPUS**

Welcome to Blue Mountain College! Our campus is full of activities, opportunities, privileges, demands, challenges, and inviting experiences. No day is free of interesting choices and serious decisions.

We hope you will quickly become a part of all the good things that make this college so outstanding and so unique. We welcome your fresh enthusiasm. We want you to take part in the educational, social, recreational, and religious activities on our campus so your life at Blue Mountain College may be richer and happier.

As you read this handbook, you must realize every aspect of Blue Mountain College cannot be put into a manual. The primary aim of this publication is to act as a means of achieving a better understanding of the regulations, standards, and ideals for which Blue Mountain College stands. Each student should become familiar with the handbook and all information concerning policies, standards, and regulations of the institution.

May our oneness of spirit be so great this session will stand out in the history of the college. Let us inspire each other to become people who want to make a difference!

Becky Bennett, Dean of Students

## **PREAMBLE TO HONOR CODE**

When you enroll as a student at Blue Mountain College, you become an active citizen of our college community. This community is based on the belief in individual honor and the trustworthiness of every student. To make clear just what is expected of each member of the student body, a formal statement of obligation has been set forth in the honor code.

Each student is expected to accept her/his responsibility to protect the honor system from actions and attitudes, which may weaken it. The exercise of this responsibility involves a student's reporting her/his own infringements of the policies and regulations of Blue Mountain College. The unchanging obligation is to prevent the occurrence of detrimental actions and attitudes.

## **HONOR CODE**

Accepting my responsibility as a Christian for my own conduct and for the welfare of my fellow students at Blue Mountain College, I do hereby pledge myself:

To abide by the policies of Blue Mountain College, to report my own violations, and to use my influence to induce other students to keep the rules of the College and to report their own violations.

The Principle of Honor: I will at all times develop and uphold high standards of honesty in thought, speech, and behavior.

The Principle of Self-Control: I will at all times control my personal desires in harmony with the social good of all, considering the interest of others to be of equal value with my own.

The Principle of Conformity: I will at all times work in accordance with the conventions of cultured society and the traditions of Blue Mountain College.

The Principle of Good Citizenship: I will at all times cooperate with the rules and policies of the College.

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Signature of Student

## **SOCIAL EXPECTATIONS**

Life at Blue Mountain College is governed by the principles set forth in the honor code. As a matter of personal honor, each student is bound to uphold and to encourage others to obey the following regulations guiding life at Blue Mountain College. These rules are not suspended at any time.

When on campus, students are under the jurisdiction of the College. Students representing the College or any organization of the College in any official activity (conference, club trip, etc.) are also under college jurisdiction.

At Blue Mountain College, student and the College work together to promote both an increasing intellectual maturity and continuous growth in personal responsibility, social maturity, respect for the dignity and rights of others, and a responsible respect for the moral and spiritual values that have characterized Blue Mountain College and its constituency.

As a Christian institution, Blue Mountain College is interested in the wholesome development of the student spiritually and socially as well as academically. Therefore, the College looks with disfavor on anything that contributes to the erosion of character, moral, and spiritual development of the individual student.

Certain activities are undesirable and are not in keeping with the atmosphere of a Christian educational environment. These activities include but are not limited to the following: disorderly conduct, possession and/or use of firearms, possession and/or use of illegal drugs (including alcohol), use of tobacco, gambling, cursing, and other conduct not in keeping with the standards and principles of Blue Mountain College.

The College reserves the right to inspect the living quarters of any student residing on college property at any time that its administrative officials or their agents shall deem such inspection to be in the best interest of the College.

## CAMPUS HOUSING

Blue Mountain College recognizes the experience of residential living as a valuable part of students' education and opportunities abound each day for students to integrate their faith and their behavior as they develop a genuine respect for other students' needs and interests, build lifelong friendships, practice healthy communication/conflict resolution skills, and utilize leadership skills. Therefore, Blue Mountain College requires all unmarried, full-time, female students to live on campus. Students are exempt from this requirement if they meet at least one of the following:

1. They are considered to be an independent person. Proof of this independent status must be on file in the Office of Financial Aid.
2. They are living at home with their parents and are commuting to school.
3. They live with immediate members of the family and are commuting to school.

If a student feels she has extenuating circumstances that deserve consideration for off-campus residency, the appeal to live off-campus must be submitted in writing to the Office of Student Affairs. Official approval or denial of the student's appeal to live off-campus will be given to the student in writing no later than two weeks from the date the appeal was received.

On campus housing is not required for ministerial students; however, housing is provided for ministerial students as needed and requested. The Office of Student Affairs receives requests for ministerial housing and makes all housing assignments.

### **The following guidelines apply to all residents of the College housing:**

1. Students who live in College housing have paid a room deposit at the time of application. This deposit serves as a damage deposit and is refundable, less any charges for damages, upon written request when the student leaves College housing.
2. If a student wishes to drop below 12 credit hours (full time) and desires to continue living in College owned housing, the student must first present a request in writing to the Office of Student Affairs to gain approval to remain in College-owned housing.
3. If a student withdraws from classes through the Office of the Registrar, the student will be expected to vacate her/his room immediately upon withdrawal from the College.
4. If a student stops attending classes without officially withdrawing from the classes in the Office of the Registrar, the student will be asked to vacate College housing.

Students are responsible for keeping the rooms and all college furnishings contained in the rooms clean and free from damage. Abuse of rooms, grounds, or furnishings will result in required restitution for damages. Fines will be assessed if appropriate. Loss of privileges, suspension, and/or dismissal may be possible.

Blue Mountain College, while endeavoring to provide attractive housing for resident students, retains all the rights of ownership. By choosing to live in the facilities all who reside in College housing agree to abide by all College regulations applying to residence life.

The College cannot be responsible for loss of personal property of residents due to theft, fire, wind, rain, and flooding. This also includes ordinary wear and tear of facilities such as disruptions to electrical service, plumbing problems and resultant damage, roof leaks, etc. The College recommends that each student carry insurance protection against loss and damage of personal property.

At the time of check-in, each student will be given a checklist/contract. The checklist will contain an assessment of the condition of the room, inventory of the furniture in the room, and note any damage or deficiency in the room. The resident director will sign the checklist/contract as to the condition of the room and the student will sign the document agreeing to the condition of the room. The student will also sign the checklist/contract in commitment to take care of the room and furnishings and to follow the rules and regulations found in the *Blue Mountain College Handbook*. The resident director will use the checklist/contract to assess the condition of the room when the student vacates the room. The student should leave the room clean with all personal items removed. Any damages and/or removal of furniture will be charged to the student. The room key should always be turned in to the resident director when the student vacates the room. The \$5.00 key deposit is returned to the student when the key is returned to the resident director.

The College reserves the right to inspect any room on campus at anytime. College officials may enter a student's room in the course of the performance of their duties to assure proper maintenance, to provide for the health and safety of residents, and/or to assure that College housing regulations or other College, state, or federal regulations are not violated. Every effort will be made, however, to respect the privacy of student residents.

Room checks for cleanliness are held on a weekly basis and are announced in advance. During room check, deficiencies may be noted and students will be notified to take corrective action.

Changes in residence/room assignments can be made only through the Office of Student Affairs. Requests to make such changes must be made in writing, and no changes will be made until written notice to all involved parties has been issued from the Office of Student Affairs. The College reserves the right to cancel the housing reservation of any student at any time or to change a student's room or roommate.

Living on campus is a privilege and adds a wonderful dimension to a student's life and education. Blue Mountain College provides a housing atmosphere where students can develop not only scholastically, but socially and spiritually as well. Every effort is made to make living on campus as comfortable and pleasant as it is convenient.

## **HOUSING APPEAL**

Exemptions to the above stated guidelines may be made by the Housing Appeals Committee made up of representatives of the Office of Student Affairs and the Office of Business Affairs. Any student who feels the circumstances merit an exemption should make a written appeal to the committee. All appeals may be addressed to: The Housing Appeals Committee, P.O. Box 160, Blue Mountain, MS 38610.

## **REPORTING SEXUAL HARASSMENT**

Blue Mountain College is committed to the policy that no employee or student shall be subjected to sexual harassment. Inherent in this policy is the commitment to maintaining a positive and productive environment in which the dignity and worth of all members are respected. Sexual harassment is damaging to this environment and will not be tolerated.

All complaints of sexual harassment should be reported to the Vice President for Academic Affairs (VPAA).

## **STUDENT COMPLAINTS**

The *Blue Mountain College Student Handbook*, the *Blue Mountain College Catalog*, and the *Blue Mountain College Policies and Procedures Manual* communicate the rights and responsibilities of each student at Blue Mountain College as well as the procedures to appropriately address written grievances within the College community. The student handbook and College catalog provide an overview of the appeals process and how to effectively address grievances associated with Honor Code violations, residence life, disability accommodations, discrimination, sexual harassment, grade disputes, absences, suspension, scholastic dishonesty, financial assessments, and parking.

The Office of Student Affairs coordinates the annual rule review process. During this annual process students may propose rule changes to the Student Government Association (SGA) Council. The SGA Council proposes rule changes to the Office of Student Affairs. The Student Development and Services Committee will review annually issues related to student rules. The Office of Student Affairs incorporates the approved changes into the student rules. These rules are then implemented in the new academic year each August.

The Office of Student Affairs maintains an open door policy for all students. It is not uncommon for the office to receive student complaints. Complaints are received in written form, electronically, by telephone, and in person. The Office of Student Affairs requests the student to schedule a conference time in order to discuss the complaint. For a formal complaint to be lodged, the complaint must be put into written form and signed by the student. If the complaint involves any of the units of the Office of Student Affairs the matter will be resolved by the Dean of Students. If the complaint involves an area outside the Office of Student Affairs, the student is informed of any applicable student rules and then directed to the appropriate point of contact.

The Office of Financial Aid has its own internal process when the complaint involves financial aid concerns. The student must submit the complaint in writing to the Director of Financial Aid and the Director will then inform the student by written statement of the procedure that will be followed.

Student concerns and complaints referring to academic matters should be directed the Office of the Vice President for Academic Affairs. The student must submit the complaint in writing to the VPAA and the VPAA will then inform the student by written statement of the procedure that will be followed.

The Vice President for Academic Affairs of the College (VPAA) accepts all complaints pertaining to discrimination, disability accommodations, and sexual harassment. The student must submit the complaint in writing to the VPAA and the VPAA will then inform the student of the procedure that will be followed.

Blue Mountain College is committed to the fair treatment of students in all matters. The College endeavors to maintain a positive and productive environment in which the dignity and worth of all members are respected. The fair treatment of students is important to this productive environment.

Student Affairs policies may be accessed at [www.bmc.edu/studentpolicies.html](http://www.bmc.edu/studentpolicies.html).

## **STUDENTS' RIGHTS AND RESPONSIBILITIES**

Students possess the privileges, responsibilities, and rights of several citizenships, including those of state, federal, and municipal governments. Membership in the Blue Mountain College community of citizens presents privileges

beyond those available to all citizens at the partial expense of the Mississippi Baptist Convention. With these additional privileges come additional responsibilities.

Blue Mountain College seeks three sources of authority, in light of the College mission, for the behavioral expectations it places on students:

1. Scripture (What does the Bible have to say about behavioral expectations?),
2. Legal authority (Local, State, and Federal laws), and
3. Baptist life and Christian heritage (The life-style issues, roots, and values of evangelical Christians who find their authority in God's word and have stressed the need for a personal, redemptive, faith in Jesus Christ.).

The behavioral standards of Blue Mountain College are based on these three sources. As is the case with all communities, reasonable expectations (rules and regulations) are identified which contribute to the common good of the community. Being a contributing member of a community requires that selfish individualism must give way to what is best for a caring, just, and orderly community. As a community, we continue to be committed to the Christian values on which Blue Mountain College was founded.

All students are required to abide by the laws of the local, state, national, and international governments and are subject to disciplinary action at the hands of the College and/or law enforcement agencies if those laws are broken. Discipline is issued from the Student Government Association Council in matters dealing with the Association's constitution and stated penalties. The Ministerial Association Council acts as a peer accountability group in relationship to ministerial students. The Office of Student Affairs issues disciplinary action in matters dealing with College policy, rules, and regulations to all students. Any student has the right to appeal the decision of any disciplinary action if the student believes the treatment was unjust, all the facts in the situation were not taken into consideration, or the action was too severe for the behavior involved.

## **DISCIPLINARY APPEALS PROCESS**

Blue Mountain College offers an appeals process to all students who feel the facts surrounding their discipline merit an appeal.

1. The student may appeal a decision based on one of the following:
  - The treatment received was unjust.
  - All the facts in the situation were not considered.
  - The disciplinary action taken was too severe for the behavior involved.
2. Disciplinary decisions from the SGA Council may be appealed to the Office of Student Affairs. The appeal must be made in writing within 48 hours after receiving notice of the disciplinary action. The student will be provided a written notification detailing the decision to accept or deny the appeal.
3. If the decision of the SGA Council is upheld by the Dean of Students, the student will be notified in writing and has the right to appeal to the Student Disciplinary Appeals Committee. The appeal must be made in writing within five days after receiving notice of the decision to uphold the action taken by the SGA Council. The appeal must be delivered to the Office of Student Affairs. The Dean of Students will convene the Student Disciplinary Appeals Committee to hear the appeal. The student will be notified in writing of the decision of the Student Disciplinary Appeals Committee.
4. Disciplinary decisions from the Office of Student Affairs may be appealed to the Student Disciplinary Appeals Committee. The appeal must be made in writing within five days after receiving notice of disciplinary action. The appeal must be delivered to the Office of Student Affairs. The Dean of Students will convene the Student Disciplinary Appeals Committee to hear the appeal. The student will be notified in writing of the decision of the Student Disciplinary Appeals Committee.
5. The Student Disciplinary Appeals Committee will decide to uphold the disciplinary action or rule in favor of the student. The student will be notified in writing of the decision of the Student Disciplinary Appeals Committee. If the disciplinary action is upheld the student may appeal to the Vice President for Academic Affairs. The decision of the VPAA is final.

## **SEEKING TO CHANGE DESTRUCTIVE BEHAVIOR**

Each student should be aware of her/his own behavior and the positive or negative effects that behavior can have on the College community. If a student knows their behavior is outside the limits established by the College and sincerely wishes to get assistance in order to change that behavior, they may take the initiative to discuss this with the Dean of Students without the threat of disciplinary action. This kind of problem is defined as a "personal problem" and the Dean of Students will seek to work with the student toward the goal of restoration. Exceptions to this approach may be where behavior is repetitive, self-destructive, hazardous to others and/or self, or involves a significant legal issue.

## **STUDENTS WITH DISABILITIES**

Blue Mountain College services for students with disability are designed to meet the unique educational needs for regularly enrolled students with documented disability. The philosophy and mission of the program is to encourage independence, assist students in realizing their academic potential, and to facilitate the elimination of physical, programmatic, and attitudinal barriers. The College will assist students in meeting their educational challenges. Students with disabilities should contact the Vice President for Academic Affairs who serves as the Disabilities Coordinator for Blue Mountain College to discuss the appropriate procedures for accommodating documented disabilities.

## **STUDENT RIGHT TO KNOW AND CAMPUS SECURITY**

The following is published in accordance with the Federal Crime Awareness and Security Act of 1990. Any questions or comments regarding the following should be directed to the Office of the Student Affairs.

### **REPORTING VIOLATIONS OF COLLEGE POLICY AND CIVIL LAW**

All known or suspected violations of College policy or state and/or federal crime should be reported to either the Security Officer (662.512.8059), the Office of Student Affairs (Ext. 144), the Office of Business Affairs (Ext. 133), or the Tippah County Sheriff's Office (662.837.9336).

Accurate and prompt reporting of all crimes to the above personnel are necessary to insure the safety and protection of students and employees of Blue Mountain College. Crimes committed off campus should be reported immediately to the law enforcement agency where the crime occurred.

Once a report has been made, the Security Officer will follow standard operating procedures in responding and processing the report. This response will include appropriate notification and documentation.

### **SECURITY AND ACCESS TO CAMPUS FACILITIES**

Buildings are secured on campus during non-operating hours by the Security Officer. Once a building is secured, access may be gained only by authorized personnel with Blue Mountain College.

All campus buildings, facilities, and grounds belonging to the institution are regularly patrolled by both vehicle and foot patrol by the security officer.

Within all residence halls, outside entrance doors, other than the front door, are locked in the late afternoon. All lobbies are monitored by the student workers and/or resident director from 4:00 p.m. to midnight, seven days per week. All non-residents must be acknowledged by the student worker and/or the resident director. All residence halls are supervised by a Resident Director. All residence halls entrances are closed at midnight with access gained only by Blue Mountain College authorized personnel.

Vehicle registration decals are issued to students and employees in order that unauthorized vehicles might be more easily recognized. Upon request, the security officer will provide escort services from vehicles to buildings or from building to building should individuals feel uncomfortable or unsafe. Individuals may receive assistance by contacting the Office of Business Affairs (Ext. 133) or the Security Officer (662.512.8059).

With safety concerns in mind, the College maintains appropriately manicured trees and shrubbery around buildings and on campus grounds. Appropriate campus lighting is also a priority in an effort to reduce the opportunity for criminal activity.

### **CAMPUS LAW ENFORCEMENT**

The role of the Security Officer is to work toward ensuring the safety of all individuals while on campus and provide for the security of all properties of the College. In doing so, it is recognized that security at Blue Mountain College is everybody's business. Although no community can be totally risk-free in today's society, the Officer works toward securing partnerships with students, faculty, staff, administration, and guests in creating an atmosphere that is safe and conducive to learning. The Officer is also responsible for the control, regulation, and flow of traffic on Blue Mountain College property.

The Security Officer establishes and maintains communications with the officially recognized civil and criminal law enforcement authorities of the City of Blue Mountain and the County of Tippah. The Officer is authorized and directed to make citizen's arrests of individuals creating disturbances against the general peace. Arrests may be consist of interfering with the security of the physical plant, facilities, or grounds, or interfering with or disturbing the safety and the

general welfare of members of the Blue Mountain College community. When such a citizen's arrest is necessary, the Officer, as prompt as possible, and beforehand if reasonable, requests civil or criminal law enforcement authorities to respond and assist.

## SECURITY AWARENESS

Blue Mountain College provides informative programs to students and employees on the following topics:

1. Campus Security Procedures and Practice
2. Crime Prevention and Awareness

These programs are offered annually at events such as New Faculty and Staff Orientation, residence hall meetings, faculty/staff meetings, and chapels. etc.

Additional programs specifically designed for students include:

1. Drug and Alcohol Abuse Education
2. Sexual Assault and the Prevention of Sex Offenses. (This program includes the promotion of awareness of rape, acquaintance rape, and other sex offenses, as well as, information regarding the prevention and awareness of reporting procedures of sex offenses.)

## STATISTICS

Federal law provides that students and employees be informed during the most recent calendar year and during the two preceding calendar years of the reported number of on-campus occurrences of the following criminal offenses: aggravated assault; arson; arrests for liquor violations; burglary; drug abuse violation, hate crime; motor vehicle theft; murder; negligent manslaughter offenses; rape; other sex offenses; robbery; and weapons possessions. These statistics are provided in the *Blue Mountain College Student Handbook*. The same information is provided to employees annually through campus mailers. Copies are also located in the Office of Business Affairs, Admissions Office, and the Office of Student Affairs.

Statistics concerning the occurrence on campus of the following criminal offenses reported to Campus Security personnel, or when known to local police agencies are as follows:

Classification of Offense	2004	2003	2002
Aggravated assault	0	0	0
Arson	0	0	0
Arrests for liquor violation	0	0	0
Burglary	0	0	3
Hate crime (race, gender, religion, sexual orientation, or disability)	0	0	0
Motor vehicle theft	0	0	0
Murder	0	0	0
Negligent manslaughter offenses	0	0	0
Rape	0	0	0
Other sex offenses	0	0	0
Robbery	0	0	0
Weapons possession	0	0	0

This information is provided to all current students and employees and upon request to any applicant for enrollment or employment.

## SEXUAL ASSAULT

Blue Mountain College provides annual educational programs to promote awareness of rape, acquaintance rape and other sex offenses. The following procedure should be followed in the event a person has been sexually assaulted:

### For the victim:

1. Go to a safe place.
2. Call the appropriate institution officials (Security Officer at 512.8059, the Office of Business Affairs at Ext. 133, or the Office of Students Affairs at Ext. 144) and/or local law enforcement officials for assistance and to report the assault.
3. Do not bathe, wash hands, or clean fingernails. It is important that victims preserve evidence that may be

- necessary to prove criminal sexual assault.
4. Do not remove clothing worn during or following the assault, as these frequently contain valuable fiber, hair, and fluid evidence.
  5. Do not apply or take medication.
  6. If officials have not been contacted, call someone you can trust to take you to the hospital.
  7. If this attack occurred on campus, you should notify the Security Officer at 512.8059, the Office of Business Affairs at Ext. 133, or the Office of Student Affairs at Ext. 144.
  8. When you get to the hospital, tell the triage staff you have been sexually assaulted. By law, emergency room staff must contact the police when they treat sexual assault victims. The police will ask you to file a report, but you do not have to talk to them or file a report if you don't want to.
  9. If the assault happened some time ago, you should explore the following options:
    - Seek counseling.
    - Seek medical attention for treatment of injuries or symptoms related to the assault.
    - Consider reporting the incident to the police.
    - If this attack occurred on campus, you should notify the Security Officer at 512.8059, the Office of Business Affairs at Ext. 133, or the Office of Student Affairs at Ext. 144.

**For Someone Assisting the Victim:**

1. Provide support.
2. Advise the victim of the procedures listed above.
3. Call the Security Officer at 512.8059, the Office of Business Affairs at Ext. 133, or the Office of Student Affairs at Ext. 144.

Institutional sanctions may be imposed following the final determination of an on-campus disciplinary procedure regarding rape, acquaintance rape, or other sex offenses, forcible or non-forcible, in addition to civil or criminal action. Sanctions for students will be administered by the Dean of Students.

Students who believe they have been victims of sexual assault may contact both on-campus security as well as local police. If preferred, students have the option of having the Security Officer notify the proper local law enforcement authorities.

Counseling service resources are available for students subjected to sexual or non-sexual assault of any kind or nature. The confidentiality of all persons will be respected and no information or names will be released without the consent of the victim.

**SECURITY AND SAFETY TIPS**

Students are expected to contribute to their own safety by being prepared and alert to their surroundings. In addition students are expected to:

- Lock the doors to their residence hall rooms.
- Never loan residence hall keys or ID cards to others.
- Never prop open the doors or entrances to residence halls.
- Never allow strangers to enter residence halls.
- REPORT incidents which violate the rules of the College or criminal activity immediately to the Security Officer, residence hall staff, or local police.
- Secure personal property such as cars, bicycles, motorcycles, jewelry, electronic equipment, computers, etc.
- Walk in lighted areas, preferably with others at night.
- Ask for an escort by the Security Officer (512.8059) if warranted.
- Respect the privacy and personal dignity of others.
- Read and abide by the rules and regulations of the College and residence halls.

## **BLUE MOUNTAIN COLLEGE COMMITTED TO DRUG FREE ENVIRONMENT**

The Congress of the United States has enacted and the President of the United States has signed into law THE DRUG FREE SCHOOLS AND COMMUNITIES ACT OF 1989.

It is the purpose of this Act to encourage the establishment of a DRUG FREE community of all educational settings, for the benefit of all students. Blue Mountain College is committed to the principles of the Act and publishes this notice to all students. It is assumed that every student enrolling in Blue Mountain College agrees to conduct himself or herself in a manner conducive to the highest sort of mental and moral development in keeping with the ideals and the traditions of the College.

In addition to the standards and regulations published in the *Blue Mountain College Student Handbook*, Blue Mountain College is committed to the establishment of a completely drug free environment in the lives of each student enrolled for any and all study at the College, or involved in any way in any of her programs.

The use, possession, or distribution of illicit drugs and alcohol by students at Blue Mountain College is expressly forbidden and the same shall not be tolerated on any property owned or controlled by Blue Mountain College, nor shall the same be tolerated at or as a part of any activity undertaken at or under the direction or supervision of Blue Mountain College.

Illicit drugs shall be defined to include any drug, the use, possession or distribution of which is proscribed by the laws of the State of Mississippi or by the United States of America.

Any violation of the provisions of this notice, or of any statements of a similar nature published by Blue Mountain College, relative to illicit drugs, will result in disciplinary action, which may include expulsion, suspension, mandatory successful completion of approved rehabilitation programs, and/or probation, any of which may be a part of the permanent record of the person violating or breaching any expression of this statement or similar published College rules and/or regulations.

Additionally, the College expressly reserves the right to refer any person violating this or similar regulations to the appropriate Law Enforcement Officials for prosecution for violation of Civil and/or Criminal Laws, as authorized by The Drug Free Schools and Communities Act of 1989.

The Office of Student Affairs has available a list of approved rehabilitation centers. The criminal penalties for drug possession, abuse, use and/or distribution in the State of Mississippi, as expressed in the Mississippi Uniform Controlled Substances Law, Miss Code Section 4129-139, range from six months imprisonment and \$500 fine for the sale of paraphernalia to 30-years and \$1 million in fines for second offenders. Illicit drugs are listed in schedules and penalties vary.

It is the desire of Blue Mountain College to have a totally DRUG FREE environment, where the body, as the temple of God, is allowed to remain healthy and grow in stature and where the mind is allowed to grow in wisdom.

## FEDERAL TRAFFICKING PENALTIES

DRUG/SCHEDULE	QUANTITY	PENALTIES	QUANTITY	PENALTIES
Cocaine (Schedule II)	500 - 4999 gms mixture	<b>First Offense:</b> Not less than 5 yrs, and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than \$2 million if an individual, \$5 million if not an individual  <b>Second Offense:</b> Not less than 10 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$4 million if an individual, \$10 million if not an individual	5 kgs or more mixture	<b>First Offense:</b> Not less than 10 yrs, and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than \$4 million if an individual, \$10 million if not an individual  <b>Second Offense:</b> Not less than 20 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$20 million if not an individual.  <b>2 or More Prior Offenses:</b> Life imprisonment
Cocaine Base (Schedule II)	5 - 49 gms mixture		50 gms or more mixture	
Fentanyl (Schedule II)	40 - 399 gms mixture		400 gms or more mixture	
Fentanyl Analogue (Schedule I)	10 - 99 gms mixture		100 gms or more mixture	
Heroin (Schedule I)	100 - 999 gms mixture		1 kg or more mixture	
LSD (Schedule I)	1 - 9 gms mixture		10 gms or more mixture	
Methamphetamine (Schedule II)	5 - 49 gms pure or 50 - 499 gms mixture		50 gms or more pure or 500 gms or more mixture	
PCP (Schedule II)	10 - 99 gms pure or 100 - 999 gms mixture	100 gm or more pure or 1 kg or more mixture		

## PENALTIES

Other Schedule I & II drugs (and any drug product containing Gamma Hydroxybutyric Acid)	Any amount	First Offense: Not more than 20 yrs. If death or serious injury, not less than 20 yrs, or more than Life. Fine \$1 million if an individual, \$5 million if not an individual.
Flunitrazepam (Schedule IV)	1 gm or more	Second Offense: Not more than 30 yrs. If death or serious injury, not less than life. Fine \$2 million if an individual, \$10 million if not an individual
Other Schedule III drugs	Any amount	First Offense: Not more than 5 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual.
Flunitrazepam (Schedule IV)	30 to 999 mgs	Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual
All other Schedule IV drugs	Any amount	First Offense: Not more than 3 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual.
Flunitrazepam (Schedule IV)	Less than 30 mgs	Second Offense: Not more than 6 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual.
All Schedule V drugs	Any amount	First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.  Second Offense: Not more than 2 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.

## FEDERAL TRAFFICKING PENALTIES - MARIJUANA

DRUG	QUANTITY	1 <sup>st</sup> OFFENSE	2 <sup>nd</sup> OFFENSE
Marijuana	1,000 kg or more mixture; or 1,000 or more plants	Not less than 10 years, not more than life  If death or serious injury, not less than 20 years, not more than life  Fine not more than \$4 million if an individual, \$10 million if other than an individual	Not less than 20 years, not more than life  If death or serious injury, mandatory life  Fine not more than \$8 million if an individual, \$20 million if other than an individual
Marijuana	100 kg to 999 kg mixture; or 100 to 999 plants	Not less than 5 years, not more than 40 years If death or serous injury, not less than 20 years, not more than life  Fine not more than \$2 million if an individual, \$5 million if other than an individual	Not less than 10 years, not more than life  If death or serious injury, mandatory life  Fine not more than \$4 million if an individual, \$10 million if other than an individual
Marijuana	More than 10 kgs hashish; 50 to 99 kg mixture  More than 1 kg of hashish oil; 50 to 99 plants	Not more than 20 years  If death or serious injury, not less than 20 years, not more than life  Fine \$1 million if an individual, \$5 million if other than an individual	Not more than 30 years  If death or serious injury, mandatory life  Fine \$2 million if an individual, \$10 million if other than individual
Marijuana	1 to 49 plants; less than 50 kg mixture	Not more than 5 years	Not more than 10 years
Hashish	10 kg or less	Fine not more than \$250,000, \$1 million other than individual	Fine \$500,000 if an individual, \$2 million if other than individual
Hashish Oil	1 kg or less		

## CONTROLLED SUBSTANCES-USES & EFFECTS

	POSSIBLE EFFECTS	EFFECTS OF OVERDOSE	WITHDRAWAL SYNDROME
Narcotics	Euphoria, drowsiness, respiratory depression, constricted pupils, nausea	Slow and shallow breathing, clammy skin, convulsions, coma, possible death	Watery eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, chills and sweating, ramps, nausea
Depressants	Slurred speech, disorientation, drunken behavior without odor of alcohol	Shallow respiration, cold and clammy skin, dilated pupils, weak and rapid pulse, coma, possible death	Anxiety, insomnia, tremors, delirium, convulsions, possible death
Stimulants	Increased alertness, excitation, euphoria, increased pulse rate and blood pressure, insomnia, loss of appetite	Agitation, increase in body temperature, hallucinations, convulsions, possible death	Apathy, long periods of sleep, irritability, depression, disorientation
Hallucinogens	Illusions and hallucinations, poor perception of time and distance	Longer, more intense "trip" episodes, psychosis, possible death	Withdrawal syndrome not reported
Cannabis	Euphoria, relaxed inhibitions, increased appetite, disoriented behavior	Fatigue, paranoia, possible psychosis	Insomnia, hyperactivity, and decreased appetite occasionally reported

## CONTROLLED SUBSTANCES-USES & EFFECTS

	DRUG & CSA SCHEDULE	TRADE OR OTHER NAMES	DURATION OF EFFECTS (in hours)	USUAL METHODS ADMINISTRATION
Narcotics	Opium II, III, V	Dover's Powder, Paregoric, Parepectolin	3 to 6	Oral, smoked
	Morphine II, III	Morphine, Pectoral Syrup	3 to 6	Oral, injected, smoked
	Codeine II, III, V	Codeine, Empirin Compound with Codeine, Robitussin A-C	3 to 6	Oral, injected
	Heroin I	Diacetylmorphine, Horse, Smack	3 to 6	Injected, sniffed, smoked
	Hydromorphone II	Dilaudid	3 to 6	Oral, injected
	Meperidine (Pethidine) II	Demerol, Pethadol	3 to 6	Oral, injected
	Methadone II	Dolophine, Methadone, Methadose	12 to 24	Oral, injected
	Other Narcotics I, II, III, IV, V	LAAM, Leritine, Levo-Dromoran, Percodan, Tussionex, Fentanyl, Darvon, Talwin, Lomotil	Variable	Oral, injected
Depressants	Chloral Hydrate IV	Noctec, Somnos	5 to 8	Oral
	Barbiturates II, III, IV	Amobarbital, Phenobarbital, Butisol, Phenobarbital, Secobarbital, Tuinal	1 to 16	Oral, injected
	Glutethimide III	Doriden	4 to 8	Oral, injected
	Methaqualone II	Optimil, Parest, Quaalude, Somnafac, Sopor	4 to 8	Oral, injected
	Benzodiazepines IV	Ativan, Azene, Clonopin, Dalmane, Diazepam, Librium, Serax, Tranxene, Valium, Verstran	4 to 8	Oral, injected
	Other Depressants III, IV	Equanil, Miltown, Noludar, Placidyl, Valmid	4 to 8	Oral, injected
	Stimulants	Cocaine II	Coke, Flake, Snow	1 to 2
Amphetamines II, III		Biphetamine, Delcobese, Desoxyn, Dexedrine, Mediatric	2 to 4	Oral, injected
Phenmetrazine II		Preludin	2 to 4	Oral, injected
Methylphenidate II		Ritalin	2 to 4	Oral, injected
Other Stimulants III, IV		Adipex, Bacarate, Cylert, Didrex, Ionamin, Plegine, Presate, Sanorex, Tenuate, Tepanil, Voranil	2 to 4	Oral
Hallucinogens	LSD I	Acid, Microdot	8 to 12	Oral
	Mescaline and Peyote I	Mesc, Buttons, Cactus	8 to 12	Oral, injected
	Amphetamine Variants I	2.5-DMA, PMA, STP, MDA, MDMA, TMA, DOM, DOB	Days	Oral, injected
	Phencyclidine II	PCP, Angel Dust, Hog	Variable	Smoked, oral, injected
	Phencyclidine Analogs I	PCE, PCPy, TCP	Variable	Smoked, oral, injected
	Other Hallucinogens I	Bufotenine, Ibogaine, DMT, DET, Psilocybin, Psilocyn	Variable	Oral, injected, smoked, sniffed
Cannabis	Marijuana I	Pot, Acapulco Gold, Grass, Reefer, Sinsemilla, Thai Sticks	2 to 4	Smoked, oral

## EFFECTS OF ALCOHOL CONSUMPTION

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increase the incidence of a variety of aggressive acts, including spouse and child abuse. Moderate to high doses of alcohol cause marked impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake may lead to hallucinations, and convulsions. Alcohol withdrawal can be life-threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and the liver.

Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. In addition, research has indicated that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

## FEDERAL PENALTIES AND SANCTIONS FOR ILLEGAL POSSESSION OF A CONTROLLED SUBSTANCE

### 21 U.S.C. 844(A)

First conviction: Up to one year imprisonment and fined at least \$1,000 but not more than \$100,000, or both.

After one prior drug conviction: At least 15-days in prison, but not to exceed 2-years and fined \$2,500 but not more than \$250,000, or both.

After two or more prior drug convictions: At least 90-days in prison, not to exceed 3-years and fined up to \$250,000, or both, if:

- A. 1<sup>st</sup> conviction and the amount of crack possessed exceeds 5 grams.
- B. 2<sup>nd</sup> crack conviction and the amount of crack possessed exceeds 3 grams.
- C. 3<sup>rd</sup> or subsequent crack conviction and the amount of crack possessed exceeds 1 gram.

### 21 U.S.C. 853(a)(2) and 881 (a)(7)

Forfeiture of personal real property used to possess or to facilitate possession of a controlled substance if that offense is punishable by more than 1-year imprisonment. (See special sentencing provision regarding crack).

### 21 U.S.C. 881a

Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.

### 21 U.S.C. 884a

Civil fine of up to \$10,000 (pending adoption of final regulations).

### 21 U.S.C. 853a

Denial of Federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to 1-year for first offense, up to 5-years for second and subsequent offenses.

### 18 U.S.C.922(g)

Ineligible to receive or purchase a firearm.

### Miscellaneous

Revocation of certain Federal licenses and benefits, e.g. pilot licenses, public housing tenancy, etc., are vested within the authorities of individual Federal agencies.

Note: These are only Federal penalties and sanctions. Additional State and Local penalties and sanctions may apply.

## STATE OF MISSISSIPPI SANCTIONS

### DRUG TRAFFICKING PENALTIES (EXCEPT MARIJUANA)

#### Schedules I and II

First Offense: Maximum jail term of 30 years or maximum fine of \$1,000,000 or both.

Second Offense: Twice the penalty for a first offense (see notes 1 and 2).

#### Schedules III and IV

First Offense: Maximum jail term of 20 years or maximum line of \$250,000 or both.

Second Offense: Twice the penalty for a first offense (see notes 1 and 2).

#### Schedules V

First Offense: Maximum jail term of 10 years or maximum fine of \$50,000 or both.

Second Offense: Twice the penalty for a first offense (see notes 1 and 2).

**Note 1:** Sale or transfer of certain amounts of marijuana and other controlled substances within a 12-month period carries a sentence of life imprisonment with no possibility of parole or suspension.

**Note 2:** Anyone over 21-years old convicted of sale or manufacturing of Schedule I-V drugs to a person under 21-years of age may be fined as set out above and may be imprisoned for twice the stated time.

### POSSESSION PENALTIES (EXCEPT FOR MARIJUANA)

#### Schedules I and II

First Offense: Maximum jail term of 3 years or maximum fine of \$30,000, or both.

Second Offense: Twice the penalty for a first offense.

#### Schedules III, IV, and IV

First Offense: Maximum jail term of 1 year or maximum fine of \$5,000, or both.

Second Offense: Twice the penalty for a first offense.

### MARIJUANA PENALTIES

#### 1. Trafficking

- a) First offense—one ounce or less: Maximum jail term of 3 years, or maximum fine of \$3,000, or both
- b) First offense—less than one kilogram but more than one ounce: Maximum jail term of 20 years, or maximum fine of \$30,000, or both.
- c) First offense—one kilogram or more: Maximum jail term of 30 years, or maximum fine of \$1,000,000, or both.
- d) Subsequent offenses—twice the above-stated penalties.
- e) See Notes 1 and 2 above.

#### 2. Possession

- a) One ounce or less
  - First offense—fine of \$100 to \$250.
  - Second offense within 2 years—fine of \$250 and 5 to 60-days in jail and mandatory participation in drug education program.
  - Third offense within 2 years—fine of \$250 to \$500 and 5-days to 6-months in jail.
- b) More than one ounce but less than one kilogram
  - Maximum jail term of 1 year or maximum fine of \$1,000, or both or
  - Maximum jail term of 3-years or maximum fine of \$3,000, or both.
- c) One kilogram or more
  - Maximum jail term of 20-years, or maximum fine of \$1,000,000, or both.
- d) Possession in a motor vehicle of more than one gram but less than one ounce
  - Maximum jail term of 90-days and maximum fine of \$1,000.

**PENALTIES FOR ILLEGAL ALCOHOL SALES,  
POSSESSION, AND DRIVING UNDER THE INFLUENCE**

Sale or transfer of alcoholic beverages to a person under 21-years of age

1. First offense—fine of \$500 to \$1,000.
2. Subsequent offenses—fine of \$1,000 to \$2,000, or maximum jail term of 1-year, or both.
3. Possession or purchase of alcoholic beverages by a person under the age of 21-years—fine of \$100.
4. Misrepresentation of age to purchase alcoholic beverages—fine of \$25 to \$500, or 30-days of community service, or both.
5. Driving under the influence of alcoholic beverages or other impairing substances—
  - a) First offense—fine of \$250 to \$1000, or jail term of 24-hours, or both, and driver's license suspended for 90 days.
  - b) Second offense within 5 years—fine of \$600 to \$1,000 and jail term of 48 hours to 1 year and driver's license suspended for 2-years.
  - c) Third offense within 5 years—fine of \$800 to \$1,000 and jail term of 30 days to 1 year and driver's license suspended for 5-years.
  - d) Fourth and subsequent offenses within 5 years—fine of \$2,000 to \$5,000 and jail term of 90 days to 5 years and driver's license suspended for 5 years.

Note:

In addition to the previously stated penalties, an individual driving a motor vehicle under the influence of alcohol, and negligently causing death or injury to another faces a maximum jail term of 10 years.

**TIPPAH COUNTY SANCTIONS**

Tippah County has not held an election in which the majority of the qualified electors voting in the election voted to come out from under the prohibition laws, therefore, those sanctions applicable to the prohibition laws in the State of Mississippi are in effect in Tippah County.

ACADEMIC  
INFORMATION

## **WELCOME FROM THE VICE PRESIDENT FOR ACADEMIC AFFAIRS OF THE COLLEGE**

What a joy to welcome you and encourage you in your walk down the path God has chosen for you. You have been given a wonderful opportunity to learn and study at Blue Mountain College! As you enter the gates of the campus, you will be reminded to “enter to grow in wisdom.” Your years at Blue Mountain College will provide many opportunities for you to grow spiritually, intellectually and socially. Take advantage of these opportunities.

The faculty, staff, and administration are prepared to invest their lives in yours and to enable you to become all that God plans for you to be. As you begin your studies, let me remind you that the best example of a student is found in Christ. In Luke 2: 46 we read that “After three days they found him in the temple courts, sitting among the teachers, listening to them and asking them questions.” Make wise use of the opportunities to learn from the faculty at Blue Mountain College and recognize that God will bring you success as you yield yourself to him.

Sharon Ball Enzor, Vice President for Academic Affairs

# ATTENDANCE REGULATIONS

## LATE REGISTRATION

A student who enters the College two weeks after the beginning of the semester will not be permitted to carry a full academic load. Furthermore, a student will not be permitted to add any course three weeks after the semester has begun.

## CLASS ATTENDANCE

Class attendance is an essential part of college education, and students are expected to attend regularly and punctually classes and laboratories for which they are registered. Cumulative absences may result in a lowered grade or loss of credit for the course. Tardiness is also subject to penalty, as is any failure to complete required course work on time. Although some specific requirements may vary according to the nature and structure of the course, the following guidelines summarize institutional policy:

### 1. Attendance Required

Class attendance is required, and accurate records are kept.

### 2. Number of Absences

A student receives a grade of F in any course immediately upon accumulating the following number of absences, whether excused or unexcused in that class:

- 12 in semester classes meeting 3 times per week
  - 8 in semester classes meeting 2 times per week
  - 4 in semester classes meeting 1 time per week
  - 6 in summer day classes
- Proportionate numbers in classes on other schedules.

Any exception to this rule, granted only in extraordinary circumstances, must be approved by the Vice President for Academic Affairs.

### 3. Grades and Absences

For lesser numbers of absences, the student should expect a lowered grade in the course, with the maximum penalty of one letter grade for each week of absences (in a semester) or the equivalent. The calculation of the semester grade, including any penalty for absences, is the responsibility of the professor and may vary according to the nature of the course and the grading scale used. In some classes points will be deducted from the semester grade for un-excused absences; in others, the penalty may be built into the grading scale by means of frequent pop quizzes, grades for class participation and the like.

### 4. Excused Absences

The faculty member will excuse a limited number of absences for serious illness, and for other emergency reasons which the faculty member finds justifiable. The Vice President for Academic Affairs will annul absences for one college sponsored field trip per semester, for choir trips, and athletic events. Students will be allowed one annulled absence per semester for denominational meetings. Sponsors of field trips, choir trips, athletics events, etc. must provide the Office of Academic Affairs with an alphabetical list of participating students one week prior to departure.

### 5. Making Up Coursework Due to Absences

Whether an absence is excused or not, the student who is absent misses some learning that takes place in the class. Naturally, the faculty member is more inclined to assist the student in making up the work if the absence was excused. However, the responsibility for work missed rests entirely with the student.

## 6. Absences Due to Late Registration

A student registering late will be charged for all absences occurring prior to his/her reporting to class, although these may be treated as excused absences.

## ACADEMIC STANDARDS

The following minimum requirements for satisfactory academic standing apply to all degree-seeking students. In order to receive a bachelor's degree, a student must complete a minimum of 120 semester hours with a minimum cumulative grade point average (CGPA) of 2.00 on all hours attempted (less repeats). To make satisfactory progress toward this goal, a student should normally maintain a minimum CGPA of 2.00 each semester. A student will be placed on academic probation if his/her CGPA does not meet the following standards at the end of any given semester:

- 1.50 for students who have earned fewer than 30 semester hours (including transfer work)
- 2.00 for students who have earned 30 hours or more (including transfer work)

**Academic Probation:** Any student who fails to meet the minimum academic requirements outlined above will be placed on academic probation for the following semester. A student will be removed from probation by attaining the applicable required quality point ratio as noted above.

**Academic Suspension:** After one semester of probation, a student is placed on academic suspension for one semester when he/she has not achieved the minimum requirements for satisfactory academic standing as delineated above. Upon serving one semester of academic suspension, however, a student may apply for readmission. If readmitted, the student will be on academic probation. A student placed on academic suspension may appeal this decision to the Academic Standards Committee.

Any student who is enrolled in twelve (12) or more hours for the fall or spring semester or in nine(9) or more hours for a summer session and who earns a 0.00 grade point average for any one semester or summer session may be suspended regardless of his/her cumulative grade point average.

A student who is suspended for academic reasons at the end of a spring semester may enroll in the BMC summer session and earn eligibility for readmission the following fall semester. To qualify for readmission, the student must either earn at least a "C" in each course of at least a twelve semester-hour load, or he/she must earn the required quality point ratio to be placed in good standing.

**Academic Dismissal:** Students are permanently dismissed from Blue Mountain College upon being placed on academic suspension for the third time.

All academic policies may be accessed at <http://www.bmc.edu/academicpolicies.html>.

## WITHDRAWAL FROM THE COLLEGE

Any student who desires to withdraw from Blue Mountain College should complete a withdrawal form in Office of the Registrar. Before the withdrawal can be processed, the student must secure a signature of clearance from a staff member in the Office of Business Affairs, the Office of Financial Aid, and, if a resident student, the Office of Student Affairs. Should extenuating circumstances prevent the student who is withdrawing from returning to campus, a telephone withdrawal to the Office the Registrar may be accepted provided clearance can be secured from the Office of Business Affairs, the Financial Aid Office, and the Office of Student Affairs. A student must, however, return any college properties on loan to the student such as library books, reference materials, chorale folders, etc.

Students who official withdraw prior to the end of the eighth week of the semester or the eleventh class meeting of a regular summer term will have the non-punitive grade of "W" recorded on their transcript. Students who officially withdraw after the eighth week of the semester or the eleventh class meeting of a regular summer term will be assigned a grade of "WP" or "WF" by the instructor of the course involved based upon the quality of course work done by the student up to the withdrawal date. Students may not withdraw from a course after the twelfth week of the semester or the seventeenth day of a regular summer term. If a student drops out of a course without completing the official withdrawal form in the Office of the Registrar, a grade of "F" is recorded for each course at the end of the semester on the student's permanent record.

The date that a student withdraws in writing in the Office of the Registrar is the date used for calculating any tuition refund. The institutional refund policy is distributed to students during registration and is printed in the Finances section of the college catalog.

# ACADEMIC HONESTY AND INTEGRITY

The Mission of Blue Mountain College makes it clear that the College exists to contribute to the growth and development of human beings who understand their lives in terms of Christian responsibility and service. In keeping with the high ideals reflected in its mission, BMC expects its students to be scrupulously honest. The College's commitment to honesty and fairness in academics is given expression in the Academic Honesty Policy below.

## DEFINITIONS:

### ***Cheating***

- A. Cheating on examinations shall include (but not be limited to): (a) taking answers from another student's paper or allowing answers to be taken from one's own paper during an examination or quiz; (b) the use of notes or any other aid not specifically allowed or approved by the instructor; (c) unauthorized access to an un-administered examination or quiz; (d) collaboration on take-home examinations unless specifically approved by the instructor.
- B. Cheating on course assignments shall include (but not be limited to): (a) receiving editorial assistance beyond that expressly allowed by the instructor; (b) collaborating with another person in the preparation of any assignment offered for credit when such collaboration is prohibited by the instructor; (c) submitting the same work for credit in more than one course, regardless of whether or not such submission occurs within the same term. An exception may be granted if the student receives written permission in advance from his/her instructor(s).

### **Plagiarism**

No student shall submit as his or her own work any term paper, research paper or other academic assignment of original work that in any part is not in fact his/her own work. Knowingly using the ideas of another person and offering them as one's own original ideas is prohibited by this policy to the same extent as knowingly using the words of another writer and offering them as one's own original writing.

Numerous opportunities exist for inappropriate copying and use of copyrighted material from cyberspace including materials that extend into other media such as audio, video, graphic files, etc. Therefore, the College expects the use of these materials in a way that is consistent with academic integrity in documenting sources and in obtaining permission to use such materials.

### **Other Academic Misconduct**

Other academic misconduct shall include, (but not be limited to): (a) unauthorized access to and/or the alteration of school records, including but not limited to, transcripts, grade books, class rolls, and grade reports. This prohibition extends to all such records of the College, including those which are stored and maintained electronically; (b) submitting any assignment for credit which is based in part or in total on data which is either fabricated or manufactured; (c) misrepresenting one's self for the purpose of taking an examination for another student or allowing such misrepresentation to occur; (d) the forgery, alteration, and/or misuse of college documents, including student identification cards with intent to defraud, deceive, or mislead; (e) providing false or misleading information to avoid penalties for unexcused or excessive absences in any class or to obtain permission to drop a course without penalty after the established drop date.

A student must not cooperate with, aid or encourage another student to violate the above rules, even though he or she receives no direct benefit to his/her grade. Each professor must take precautions to protect the honest student by making every effort to assure conditions of honest for all course requirements, including examinations and outsider assignments. This does not, however, diminish in any way the students' ultimate responsibility for observing the principles of academic integrity in all aspects of their conduct.

## IMPLEMENTATION OF THE POLICY

1. Faculty will inform students of behavior appropriate for maintenance of the Blue Mountain College Honesty and Integrity Policy as it pertains to their particular courses and disciplines.
2. Any faculty member who suspects a violation of the Academic Honesty and Integrity Policy with respect to their particular courses shall assume the responsibility for confronting the violator(s) immediately about the violation. The faculty member must notify the student in writing, including sufficient details to allow the student to respond in his/her own defense. The faculty member assigns a grade of "0" for the assignment in question, and reports the matter as specified below. Additional penalties may be assigned depending upon the severity of the violation as determined by the Vice President for Academic Affairs (VPAA).

**If a student who is alleged to have cheated, plagiarized, or been involved with other academic misconduct admits to the charge**, the faculty member involved shall apply the appropriate penalty and prepare a report on the incident which the student will be asked to read and sign. The faculty member will send the report to his/her department

chair who then transmits the report to the VPAA. The VPAA will determine if additional reporting is needed. In the case of other college personnel suspecting a student of academic misconduct, reporting should be made directly to the VPAA who then reports to the appropriate individuals.

## ACADEMIC APPEALS PROCEDURE

1. Students accused of violating the Blue Mountain College Academic Honesty and Integrity Policy or who claim the final grade that they received in a course was determined unfairly may appeal. *Students may withdraw their appeal at anytime.*
  - A. *Appeal of an Academic Honesty and Integrity Policy Violation*  
A *written* appeal must be initiated within six class days of the professor's written accusation and must follow the procedure described in Section 2 below.
  - B. *Appeal of a Course Grade*  
A *written* notice of intent to appeal a final grade in a course must be sent by the student to the professor awarding the grade no later than 30 days from the end of the semester or summer term. The grade appeal process then must be initiated within the first twelve class days of the following semester or summer term and follow the procedure described in Section 2 below
2. The appeal process must follow the procedure outlined below. At each step in the process, the decision-making body or person must respond within six class days.
  - A. The student must discuss the matter privately with the professor.
  - B. If no satisfactory resolution is reached, the student should appeal *in writing* to the Vice President for Academic Affairs of the College (VPAA).
  - C. If the VPAA determines that the appeal is not frivolous, he/she may resolve the problem unilaterally or call a meeting of the Academic Appeals Committee\* (AAP). This group will advise the VPAA after determining the merits of the appeal.

IF THE APPEAL IS DENIED, THEN THERE CAN BE NO FURTHER APPEALS. If the appeal is upheld, the VPAA with possible advice from the Academic Appeals Committee will appoint, in the case of the appeal of a course grade, an *ad hoc* review committee from within the discipline in which the course is offered. This review committee will evaluate the student's work and determine a grade that will be submitted to the VPAA. This grade will be reported to the professor and the Office of the Registrar in a timely fashion.

If the professor against whom the appeal is upheld feels strongly that the newly determined grade is unjustified he/she may appeal the decision to the *ad hoc* committee *in writing* to the VPAA, who will present the written appeal and brief the President of the College on the situation for his/her final resolution. After a decision is rendered by the President there are no further appeals.

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\* *Chaired by the VPAA who serves as and ex-officio, non-voting member of the AAP, the **Academic Appeals Committee** will consist of the Dean of Students, the Presidents of the Student Government Association and the Ministerial Association and faculty representatives from each of the seven departments of Blue Mountain College. (In certain instances, other members of the BMC community may be asked in an ad hoc capacity as members of the AAP at the request of the VPAA.)*

The Academic Appeals Committee is responsible for recommending by majority decision, either to uphold or deny the student's appeal. The student and professor must present evidence in writing supporting their positions. In the case of grade appeal the professor must present the written grading procedure for the course under appeal.

## ACADEMIC RIGHTS AND RESPONSIBILITIES

All student educational records are housed in the Office of the Registrar for a period of time. Blue Mountain College complies with all provisions of the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended. In accordance with this law, students have the right to inspect and review their educational records, the right to obtain copies of these records, and the right to challenge the accuracy of the information on record. Any student wishing to review educational records should contact the registrar to set up an appointment at the appropriate time.

Blue Mountain College will not release any information from the student's educational records without the written consent of the student involved except to personnel within the institution, to accrediting agencies carrying out their accreditation function, to persons in compliance with judicial order, and to persons in an emergency situation in order to protect the health or safety of students or other persons. Within the Blue Mountain College family, only those members acting in the student's educational interests are allowed access to educational records.

Directory information may be released without the student's written consent. The following categories of information have been designated by Blue Mountain College as directory information: name, mailing address, full-time or part-time status, listed telephone number, e-mail address, date and place of birth, major and minor fields of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, the names of previous educational institutions attended by the student, campus box number, campus residence hall and room number, society of which the student is a member, and other similar information. See BMC Policy 4.02 (Confidentiality of Student Records and Information) for other information that may be released. Any student wishing to deny the release of directory information must do so in writing in the Office of the Registrar by the end of the second week of a regular semester or the end of the first week of a summer term.

Official transcripts of student records are issued by the Office of the Registrar upon receipt of the written request from the student and the \$5 transcript fee. Transcripts will not be released for any student until all of the student's accounts are paid in full.

## CHAPEL ATTENDANCE

Chapel is held Monday, Wednesday, and Friday at 10:00 a.m. All degree-seeking students who enroll for 12 or more semester hours of credit are required to attend chapel. [Exceptions are made for those students who have classes on Tuesdays and Thursdays only, who present a letter from an employer who requires that the student be excused in order to work or do not have any classes before noon on the Monday-Wednesday-Friday sequence.] Students are required to attend each chapel meeting. Ministerial students are required to attend chapel on Monday and Friday and to attend the weekly luncheon/meeting of the Ministerial Association on Wednesdays at 12:30 p.m. Attendance is checked, and a penalty is assessed for any unexcused absences as delineated below under Attendance Guidelines:

### ATTENDANCE GUIDELINES

Attendance is checked at each chapel and Ministerial Association meeting and a letter grade that reflects a student's attendance is recorded on the student's transcript at the end of each semester that he/she is enrolled at Blue Mountain College. Based on attendance, grades are assigned for chapel and Ministerial Association meetings according to the criteria below:

- A. Students who have no *unexcused*\* absences from the scheduled chapels and Ministerial Association meetings during a semester will receive an A.
- B. Students who accumulate one unexcused absence out of all of the scheduled chapels and Ministerial Association meetings during any given semester will receive a B.
- C. Students who accumulate two unexcused absences will receive a C.
- D. Students who accumulate three unexcused absences will receive a D.
- E. Students who accumulate four unexcused absences will receive an F for the semester in which the chapels and/or meetings were missed.

\*An *unexcused* chapel or Ministerial Association meeting absence is one for which a student cannot provide a legitimate or justifiable reason. Examples of unexcused absences are: oversleeping; missing to study; leaving campus between classes at chapel time or Ministerial Association meeting time; choosing not to attend and not clearing excusable absences. Absences will be excused for illness, emergencies, full-day absences from classes, and other similar reasons provided the student explains (clears) the absence.

Students who earn an F will be considered *not* to have met graduation requirements at Blue Mountain College, and they will *not* be awarded a diploma. In order to erase the F, the student must present to the Vice President for Academic Affairs of the College (VPAA) a total of three book reports for each F that the student is seeking to erase. An approved list of books from which the student may choose will be provided by the VPAA. If these reports are deemed acceptable by the Vice President for Academic Affairs, then the F grade will be replaced by an S (for satisfactory) on the student's transcript. These grades, although appearing on the student's transcript, will not carry any credit nor will they affect the student's grade point average. If the student remains enrolled at the college, the student must complete the work for the removal of the F from his/her transcript by the end of the following semester, or the F will not be erased. If the student does not continue to be enrolled at the college, the work to remove the F must be completed before readmission is granted.

Students classified as seniors are allowed five optional chapel absences (ministerial students are expected to attend all Ministerial Association meetings) which must be reported in advance to the Office of the Registrar. Seniors are not, however, allowed to miss the following special chapel programs: Miss BMC presentation, Founder's Day, Lecture Series, Ministerial Alumni Day, SGA/MA installation, Field Day presentation, and Awards Day. The dates these special chapels are posted on the all-school calendar. These five allowed absences for seniors will not be used in determining the chapel grade.

A BMC graduate who returns as a student is excused from chapel attendance. All chapel absences must be cleared in the Office of the Registrar and all Ministerial Association meeting absences must be cleared with the Chair of the Department of Biblical and Associated Studies.

No books (other than Bibles), letters, notes, or other such articles will be permitted in chapel. Cell phones, pagers, and other communication devices must be turned off upon entering the auditorium for chapel. Caps and hats are always removed before entering the auditorium for chapel. Activities such as chewing gum, eating food, drinking, talking, or sleeping will not be tolerated.

## **CLASSROOM DECORUM**

Class participation and the student's attention are essential to the learning process. Therefore, activities which hinder the student's participation and attention are discouraged. In an effort to comply with this requirement, the following will be observed:

- Cell phones, pagers, and other communication devices must be turned off upon entering each class. A student may not receive or place a telephone call from the classroom during the class period.
- Eating and drinking (except for water in closed containers) are prohibited during the class period.
- Caps and hats must be removed before entering the classroom.

STUDENT  
GOVERNMENT  
ASSOCIATION

## **WELCOME TO THE BLUE MOUNTAIN COLLEGE EXPERIENCE**

I believe that it is human nature to want to be a part of something that you can be proud of. Blue Mountain College has the heritage that you can be proud of. Over 130 years ago, BMC was founded by a man with a dream of starting a school based on Christian principles and values. Upon your enrollment to BMC, you automatically became a part of that dream. You also became a member of the Student Government Association. Your SGA Council exists to represent and serve you, not to dictate to you. Our success depends on your participation in activities; your cooperation with fellow students and your acceptance and support of the honor system that was established the day Blue Mountain College was founded. This honor system and the principles and values of this school are solidly based on God's Word, and I believe that it is for this reason that BMC has been blessed.

As this year presents its challenges to us, let us strive to reach beyond our own expectations toward our dreams to make each tomorrow an even better day. Please allow me to leave you with the thoughts of Ann McKinney, SGA President 1974-75.

"...As you enter the Euzelian gates, pause and consider what Blue Mountain has stood for thru the years.

...By watching the Eunomian fountain, the fountain will remind you that BMC is still bursting forth with life today.

"...By making a wish at the Modenian wishing well, wish that together we can make Blue Mountain thrive in the future."

Follow the God given desires of your heart and have a great year!

Amanda McCombs, President, Student Government Association

# **CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION OF BLUE MOUNTAIN COLLEGE**

## **PREAMBLE**

By and with the consent of the faculty, we the students of Blue Mountain College, in order to promote worthy student activities and to advance the general welfare of the College, do ordain and establish this constitution for the Student Government Association of Blue Mountain College.

## **ARTICLE I NAME**

This organization shall be called the Student Government Association of Blue Mountain College.

## **ARTICLE II PURPOSE**

The purpose of this organization shall be to maintain the best ideals of the school, to train the students in the practice and principles of self-government, and to maintain the highest standards of honor in every phase of college life.

## **ARTICLE III MEMBERSHIP**

Upon being enrolled in the College, each female student automatically becomes a member of the Student Government Association and, upon payment of the semester activity fee, a participant in the obligations, benefits, and privileges conferred thereby.

## **ARTICLE IV OFFICERS**

### **Section 1. NAMING OF THE OFFICERS**

The officers of the association shall consist of the fourteen members of the council. The council shall include the president of the association, the vice-president of the association, the secretary of the association, the treasurer of the association, two attorneys, a representative from each of the four classes, a dormitory, a commuter representative, and two faculty/staff advisors.

### **Section 2. ELECTION OF THE OFFICERS**

The date of the beginning of Student Government Association elections shall be announced at least one week before the election of the president. The president of the association shall be elected no later than the first week in March of each academic session. She shall be a member of the junior class at the time of her election.

She shall have attended Blue Mountain College four semester and have at least a 2.5 grade point average. She shall have previously served on the council at least one semester and shall live in the residence hall during her term of office. At least two candidates shall be nominated by the electoral board. The Student Government president shall be chairperson of the electoral board. She shall appoint the following members: two senior members of the Baptist Student Union Council, two senior members of the Student Government Association Council, four class presidents, and two faculty advisors-one from the Baptist Student Union Council and one from the Student Government Association Council. The electoral board shall meet at least one week before election time.

The names of the candidates for president nominated by the board shall be presented at or before the regular 10:00 a.m. chapel period meeting of the Student Government Association called by the president for that purpose. Nominations may be made from the floor at this time. Voting by secret ballot shall begin after the nominations from the floor close. Ballots will be distributed to each individual student in attendance. The ballots will be collected by class at the end of the chapel period. A majority of the votes cast will be necessary for election. A quorum will be composed of those present and voting. Votes will be counted by members of the electoral board in the Office of Student Affairs. If a member of the electoral board is nominated for a Student Government Office, she shall not be present at the counting of the votes for that particular office. Results of the election shall be posted in the Lowery Administration Building following each election.

At least two candidates shall be nominated by the electoral board for each of the following offices: the vice-president, who shall be a junior at the time of her election and shall have the same qualification as president of the association except she shall have at least a 2.0 average; the secretary, who shall be a freshman at the time of her election and shall have some secretarial ability; the treasurer, who shall be a sophomore at the time of her election; a dormitory representative, who shall have been a resident assistant for at least one semester; a commuter representative; and a faculty advisor. On one day the vice-president, secretary and treasurer shall be elected; at the next chapel period, the

attorneys and a faculty advisor shall be elected. Presentation of the candidates to the Student Government Association and the election shall be carried out in the same manner as for the president of the association.

The class, commuter, and dormitory representatives shall be nominated by the electoral board at the next chapel period following the election of the attorneys. Nominations may be made from the floor by the respective groups. Class representatives shall be elected by the respective classes, the commuter representative shall be elected by the commuting students, and the dormitory representative shall be elected by the resident students. The hours shall be the same as for balloting for the president of the association. A majority of legal votes cast shall be necessary for election. A quorum shall be two-thirds of each group.

The freshman representative from the previous year continues to serve the first month of the fall semester. Each month the council shall elect a freshman representative. The representative for the second semester shall be nominated by the council and elected by the freshman class. A second faculty advisor shall be appointed by the president of the College.

### **Section 3. INSTALLATION OF THE OFFICERS**

The officers of the association shall be installed before the first week in April of each annual session. Officers shall take the following Oath administered by the President of Blue Mountain College:

***Do you solemnly pledge on your word of honor to execute to the best of your ability and judgement, the office to which you have been elected, as defined in the Student Government Association Constitution, to work impartially and unselfishly in behalf of your fellow students, and to maintain the high ideals and traditions of Blue Mountain College? Do you so pledge? If so, respond, "I do".***

### **Section 4. VACANCIES**

Vacancies occurring in any office of the association shall be filled by special election.

### **Section 5. ORDER OF ELECTION**

The order in which elections shall be held is as follows:

1. Student Government President
2. Baptist Student Union President
3. Student Government Association Council
4. Class Officers
5. Baptist Student Union Council
6. Athletic Association Officers
7. Club Officers
8. Society officers will be elected at the regular March meeting or at a designated chapel time.

## **ARTICLE V**

### **Section 1. MEETING OF THE ASSOCIATION**

1. As soon as possible after the beginning of the college year, a meeting shall be held at which the president of the association shall explain the purpose, organization, and rules governing the association to freshmen and to transfer students.
2. The Student Government Association shall meet at the call of the president.

### **Section 2. MEETING OF THE COUNCIL**

1. There shall be a meeting of the council once a week.
2. The newly elected council shall meet with the outgoing council at the last regular meeting of the old council.

## **ARTICLE VI**

The vote of eight members of the council shall be required for the conviction of any person brought before them.

## **ARTICLE VII**

### **Section 1. BILLS**

Laws and regulations of the student Government Association shall be enacted by the association at large.

Bills, to become laws, must first be introduced to the council. If such a bill receives the vote of the majority of the council, it shall be submitted to the Student Government Association at large. A majority of the votes cast shall be sufficient for the enactment of a bill into law or regulation. This article shall not in any way be construed so as to interfere with the rights and duties of the council in the enforcement of the laws and regulations and the maintenance of the necessary organization for such enforcement.

## Section 2. AMENDMENTS

Any amendment to the constitution must be proposed at least one week before action is taken on it and at a meeting held for that purpose. A two-thirds vote of all members of the association and the approval of the Dean of Students shall be required for its adoption.

## BY-LAWS

### ARTICLE I DUTIES OF SGA COUNCIL

#### Section 1. DUTIES OF THE COUNCIL IN GENERAL

1. The **president** shall preside at all meetings of the council and the association. She may call meetings at any time she deems wise. She shall represent the association on all public occasions. She shall appoint committees as needed.
2. The **vice-president** shall assume all duties of the president in the absence of the latter. She administers the refrigerator rental service.
3. The **secretary** shall keep a record of all meetings of the council. She is responsible for maintaining all supplies.
4. The **treasurer** shall have charge of finances of the association and keep specific records available at all times. She shall disburse funds when authorized to do so by the council. She is also responsible for ordering all gifts and flowers and for training the new treasurer.
5. It shall be the duty of the **senior attorney** to serve as prosecuting attorney. She shall seek out information in order to state the rules broken in a case. She shall assist the class representatives in checking destination cards in the residence halls once a week.
6. It shall be the duty of the **junior attorney** to seek out information in order to state the facts of a case in order to speak for the students as a defending attorney. She shall assist the class representatives in checking destination cards in the residence halls once a week.
7. It shall be the duty of the **class representatives** to seek out and represent the opinions of the members of their classes. Also, it is their duty to check destination cards in the residence halls once a week.
8. It shall be the duty of the **dormitory representative** to preside at all meetings of the resident assistants and to represent the resident assistants at regular council meetings.
9. It shall be the duty of the **commuter representative** to seek out and represent the opinion of the commuting students. She is responsible for keeping a record of reps given council.
10. All SGA officers are expected to attend regular and special meetings of the council.

#### Section 2. HALL MONITORS

It shall be the duty of the resident assistants to serve as hall monitors. They shall:

1. Act as authority in the residence halls in all unnecessary noise and be responsible for irregularities.
2. Maintain quiet in the residence halls during the specified times.
3. Report immediately to the resident director irregularity not included in the Student Government responsibility.
4. Attend all hall monitor meetings.
5. Account for residents during fire drills.
6. Enforce quiet hours during exam week until the beginning of the last exam.

### ARTICLE II RULES

#### Section 1. OBSERVANCE

Rules are not suspended at any time.

#### Section 2. PENALTIES

1. A reprimand (rep) is the unit employed in fixing penalties for violations and is presented in printed form to students by council members.
2. Upon receipt of ten reps, a student shall be required to meet with the Dean of Students. Disciplinary actions may be, but not limited to, social probation and/or social restrictions.
3. A student shall be subject to double penalty for:
  - Misrepresenting facts or withholding the truth from the council or Dean of Students.
  - Failing to report herself before the first council meeting after date of offense.
4. The council reserves the right to change and adjust the penalties.

## APPEALS

### THE DISCIPLINARY APPEALS PROCESS

Blue Mountain College offers an appeals process to all students who feel the facts surrounding their discipline merit an appeal.

1. The student may appeal a decision based on one of the following:
  - The treatment received was unjust.
  - All the facts in the situation were not considered.
  - The discipline action taken was too severe for the behavior involved.
2. Disciplinary decisions from the SGA Council may be appealed to the Office of Student Affairs. The appeal must be made in writing within 48 hours after receiving notice of the disciplinary action. The student will be provided a written notification detailing the decision to accept or deny the appeal.
3. If the decision of the SGA Council is upheld by the Dean of Students, the student will be notified in writing and has the right to appeal to the Student Disciplinary Appeals Committee\*. The appeal must be made in writing within five days after receiving notice of the decision to uphold the action taken by the SGA Council. The appeal must be delivered to the Office of Student Affairs. The Dean of Students will convene the Student Disciplinary Appeals Committee to hear the appeal. The student will be notified in writing of the decision of the Student Disciplinary Appeals Committee.
4. Disciplinary decisions from the Office of Student Affairs may be appealed to the Student Disciplinary Appeals Committee. The appeal must be made in writing within five days after receiving notice of disciplinary action. The appeal must be delivered to the Office of the Dean of Students. The Dean of Students will convene the Student Disciplinary Appeals Committee to hear the appeal. The student will be notified in writing of the decision of the Student Disciplinary Appeals Committee.
5. The Student Disciplinary Appeals Committee will decide to uphold the disciplinary action or rule in favor of the student. The student will be notified in writing of the decision of the Student Disciplinary Appeals Committee. If the disciplinary action is upheld the student may appeal to the Vice President for Academic Affairs( VPAA). The decision of the VPAA is final.

## ARTICLE III FEES

### Section 1. AMOUNT

All students taking nine or more hours of course work are assessed a student activity fee each semester. The amount of the fee is determined prior to each semester and printed on the registration material.

### Section 2. USE

This fee includes Student Government Association activity fees and helps to finance for one semester the Athletic Association, student directory, *Mountain Breeze*, *Mountaineer*, Baptist Student Union, society, and commuter activities.

# COLLEGE LIFE FOR FEMALE STUDENTS

**Quiet Hours:** Quiet hours will be 10:00 p.m. - 8:00 a.m. Sunday night through Friday morning. On weekends, quiet hours will be 12:00 midnight - 9:00 a.m. Friday night through Sunday morning.

**Exam Week Rules:** All quiet hour reps will be doubled, and any reps given during exam week will be carried over to the next semester.

Exam quiet hours begin the day before the first exam and extend through the beginning of the last exam.

## Exam Quiet Hours:

10:00 p.m. *Sunday* - 5:00 a.m. *Monday*

5:00 a.m. - 3:00 p.m.; 7:00 p.m. - 5:00 a.m. *Monday through Thursday*

5:00 a.m. - 1:30 p.m. *Friday*

**Residence Hall Access:** For security reasons, all doors except the front door of each residence halls will be locked in the late afternoon. After the doors are locked, only the front doors may be used to gain entrance.

**Students on campus after midnight must be inside  
the residence halls or in Gal-ry. (Gal-ry is locked at 2:00 a.m.)**

**Campus Security:** Students are required to obey and to cooperate with the Campus Security Officer at all times. The Security Guard may be reached at 662.512.8059.

**Room Inspection:** Rooms may be inspected at any time of the week. The time will be determined by the Resident Director and will be posted. Beds are expected to be made and rooms kept in order. Food must be kept in closed containers. Exposed food should be removed from the room. Halls and baths are expected to be free of used dishes, soiled laundry, bottles, and clutter. Rooms will not be inspected during the first week of each semester or exam week.

**Kitchens:** Kitchen facilities are to be kept free of clutter. All dishes and utensils are to be washed and stored after use. Personal items stored in the refrigerator should be labeled with the student's name and should be used and/or removed in a timely manner. The Housekeeping Staff will remove all items and clean the refrigerators regularly. The cleaning time will be posted in advance.

**Guests:** Guests are welcome on the Blue Mountain College campus. Room guests of student residents are permitted when suitable facilities are available without disturbing other residents and when there is not distraction from established routine. Guests are expected to respect residence hall regulations. The Resident Director must be notified when students have overnight guests.

Students may meet their guests in the residence hall lobbies and should introduce all first-time visitors to the Resident Director. Students are responsible for the behavior and actions of their guests.

Guest rooms are available in Whitfield and Stevens and must be reserved in the Office of Student Affairs.

**Male Guests in Female Residence Halls:** Male guests are allowed to visit the second and third floors of the female residence halls only during the hours of Open House following formal dinners. The residence halls for female students are not open to male visitors until 9:00 a.m. All male guests should leave female residence halls by midnight.

**Female Guests in Male Residence Hall:** Female guests are allowed to visit the living quarters of the male residence hall only during the hours of Open House following formal dinners. At all other times, the ministerial residence hall is off-limits to women students unless visiting hours are posted.

**Open House:** All residence halls will be open for guests immediately following formal dinner activities until 9:30 p.m. Doors must remain open in rooms where guests are visiting.

Resident Directors/Assistants will be at the entrance of each residence hall to greet guests, and each student is encouraged to introduce his/her guests to the Resident Director.

**Spending the Night in Another Residence Hall:** A student may spend the night in another residence hall on campus by:

1. Filling out the forms at the sign-out desk.
2. Leaving one of the forms at the desk and taking the second form and the destination card to the cardholder of the residence hall where the student is visiting.

**Telephones:** The telephones in individual rooms in Stevens and Whitfield are extensions of the College telephone system.

**Pets:** College policy, as well as health codes, forbids the presence of any live animals in the residence halls. Violators will be subject to disciplinary action.

**College Property:** Students who deface College property will pay for any and all repairs.

## REMAINING ON CAMPUS DURING SPECIAL FUNCTIONS

Students are expected to remain on campus during the hours of special social functions and programs which are announced as closed by the Student Government Association Council. Formal dinners, Pledge Night, and Founder's Day are always closed activities. Fall Fest is closed for all freshmen and any other students who have been asked to fulfill specific responsibilities. In cases of emergency, permission to be away from closed activities must be obtained from the Dean of Students.

### FORMAL DINNER REGULATIONS

The formal dinner dates for the 2005-2006 academic session are as follows:

Junior Formal Dinner . . . . .	October 8
Sophomore Formal Dinner . . . . .	November 5
Freshman Formal Dinner . . . . .	January 28
Senior Formal Dinner . . . . .	February 18

All female resident students are expected to participate fully in their own class dinner and to serve in Ray Dining Hall for the two dinners for which their class is responsible. No formal dinner is optional; however, if a student seeks to be excused because of work schedule, etc., it should be planned for the dinner at which the student is seated but not serving as hostess. In such cases, the student is responsible for giving advance notification in writing to the president of the Student Government Association.

If a resident student has a full-time weekend job in which scheduling will not allow participation in the formal dinners, a written explanation of such work schedule should be given to the Dean of Students prior to the end of the first two weeks of each semester. After verification, a written response will be given to each student who files her work schedule with the Dean of Students. If permission is granted, this does not excuse the student from working with her class in preparation for the dinner. Neither does it excuse the student from class meetings pertaining to the formal dinner.

All commuting students are encouraged to participate in formal dinners. After receiving the formal dinner schedule, commuting students who want to participate in their class formal dinner should notify the Dean of Students in writing as soon as possible, but at least one month before the formal dinner. Any commuting student who chooses to be a hostess at her class formal dinner must work at another formal dinner. This date to work should also be given to the Dean of Students in writing. If a commuting student is seated for two dinners, she will work at two dinners.

### STATED PENALTIES

The following is a guide used by the Student Government Association Council when giving reprimands becomes necessary. These stated penalties are normally followed. However, penalties will be given as the council deems necessary for individual cases. Deliberate misrepresentation of facts to the council will be treated seriously and may increase the severity of the action taken.

- ONE REP:** Failing to sign in  
Failing to sign out with a call
- TWO REPS:** Calling after 11:00 p.m. to change return date or time  
Disturbing noise in the residence hall during quiet hours  
Failing to sign out without a call
- FIVE REPS:** Visiting the male residence hall during unauthorized hours without special permission from the Dean of Students.  
Unlocking or entering outside door of a residence hall other than the front door after the door has been locked for the night  
Smoking on campus  
Unauthorized writing on another student's destination card

<b>SEVEN REPS:</b>	Unexcused absence from a closed activity	
	Pledge Night	September 8
	Junior Formal Dinner	October 8
	Founder's Day	November 4
	Sophomore Formal Dinner	November 5
	Fall Fest	November 19
	Freshman Formal Dinner	January 28
	Senior Formal Dinner	February 18

**PENALTIES FOR RETURNING LATE**

12:00 midnight - 12:10 a.m.	2 reps
12:11 a.m. - 12:20 a.m.	3 reps
12:21 a.m. - 12:30 a.m.	4 reps

If a student returns after 12:30am, she must meet with the Dean of Students for possible disciplinary action. If circumstances beyond the student's control develop, the council will make adjustments based upon the student's account to the council concerning the incident. If a student returns late after taking special permission (after 2:00 a.m.), the student must meet with the Dean of Students for possible disciplinary action. When returning late, make contact with the Security Officer and with one of the following:

**Resident Directors:**

Stevens	662.685.4771, Ext. 304
Whitfield	662.685.4771, Ext. 203

**SGA President** ..... 662.685.4771, Ext 328

If the Resident Director or the SGA president cannot be reached, call an SGA council member or a resident assistant. ***This doesn't necessarily excuse the student for being late!***

Any questionable conduct—including disorderly conduct, possession and/or use of firearms, possession and/or use of illegal drugs (including alcohol), use of tobacco, gambling, cursing, and other conduct not in keeping with the standards and principles of Blue Mountain College—will be dealt with by the Dean of Students, and appropriate disciplinary action will be taken. A plea of ignorance will not excuse a student's failure to keep the standards set by the Student Government Association and Blue Mountain College. A student has the right to appeal any decision.

**DESTINATION CARD PROCEDURES**

**In signing out or in:**

1. A student must sign out on her destination card when leaving campus overnight.
2. A student may be signed out overnight or in only by herself, the Resident Director, an SGA council member, or the Dean of Students.
3. All writing on the destination card must be in ink.
4. On her destination card, a student must state the person(s) with whom she is leaving, her destination, and the exact time of departure. She must also state her expected time of return.
5. Any student who must leave the residence hall for any reason between the hours of midnight and 6:00 a.m. must contact the Resident Director.
6. A student spending the night in a location other than her own home must include a telephone number on her card by which she can be contacted.
7. A student must return to the campus and be in her residence hall at 12:00 midnight, unless signed out overnight or signed out with special permission.
8. Student may sign out with special permission by completing the appropriate form. Special permission forms will be kept by each Resident Director and must be given to the security officer by 11:00 p.m. each night. The student taking special permission must return to the residence hall by 2:00 a.m. No student may sign for special permission for another student.
9. A student must sign in upon her return to campus after an overnight stay.
10. Student who realizes she cannot return to the campus on time must call the SGA president or the Resident Director. The student must give her location, reason for being late, and approximate time of return. *This notification is the responsibility of the individual student and does not necessarily excuse the lateness.*

## DRESS CODE

Blue Mountain College students are expected to maintain a standard of dress which ensures neatness, cleanliness and appropriateness of attire. In their dress, as in their behavior they are expected to reflect the marks of educated and mature Christian persons.

Appropriateness of attire is determined by time, place, and occasion. While certain types of dress or apparel may be appropriate for one occasion, they may not be appropriate for regular wear around the College. Excesses which tend toward immodesty, indiscretion, or indecency are unacceptable. Slogans, pictures and advertisements displayed on hats and clothing shall be in keeping with the College's philosophy. No suggestive or derogatory phrases or pictures are permitted, and no alcoholic beverage advertisements are to be worn.

**Footwear is required on the campus grounds with the exception of residence living areas. Caps and hats are always removed before entering buildings (including the auditoriums and the dining hall) and are never worn in chapel or in classes.**

## FIRE DRILLS AND ALARMS

Fire drills help prevent injuries and loss of life. Therefore, it is mandatory for all to cooperate and to participate in a serious manner.

Fire drills are held periodically by the BMC Safety Committee. Procedure is as follows:

1. Each Resident Director keeps a list of students living in the residence hall. The Resident Director is assisted by the Resident Assistants during a fire drill or fire emergency.
2. When the smoke alarm sounds, put on shoes. Take a towel which can be dampened and put around the mouth and nose in case of heavy smoke. *Do not take time to collect valuables or to dress!*
3. Feel your door for heat. If there is no fire immediately outside the door, move to the nearest exit, closing the door as you leave.
4. Walk rapidly—do not run, talk, or push!
5. Proceed to the area designated and wait for a roll call.
6. Resident hall personnel are responsible for inspecting rooms, halls, and baths to be sure everyone on the floor has left and for checking roll in the designated area.
7. No one leaves the group until the group is dismissed.
8. In case of actual fire, it is vitally important that all students follow the above procedure and observe these precautions:
  - Do not jump unless it is absolutely necessary. Wait for a ladder to be placed at your window or at a nearby porch or make a rope by tying sheets together.
  - Never return to a burning building.
9. A prolonged smoke alarm must be considered an alarm for fire.

***Because of potential fire hazards, the burning of candles and incense is not allowed in the residence halls.***

## TORNADO OR BAD WEATHER ALERT

Although the college has not experienced a tornado, drills may be conducted periodically to ensure the safety of the resident students.

The alert will be announced, at which time the following procedures should be followed:

1. Students in Stevens and Whitfield are to proceed in an orderly fashion to the basement of the building.
2. Students should face the wall and crouch on the floor.
3. Students should bend over with their hands on their head.
4. Students should keep away from windows, doors, glass, and large rooms.

***During threatening weather, a prolonged blast from the siren in the town of Blue Mountain must be considered an alarm for which action must be taken.***

MINISTERIAL  
ASSOCIATION

## **WELCOME TO THE BLUE MOUNTAIN COLLEGE EXPERIENCE**

I can hardly believe that the school year is already here. I would like to take a moment to welcome the new students to Blue Mountain College. Furthermore, I would like to welcome the new ministerial students as well as the returning MA students. I look forward to serving you along with the rest of the council in any way possible this year.

The Ministerial Association consists of a group of men who are called by God to prepare for the ministry. The Ministerial Association has many opportunities for spiritual growth. My prayer this year is that you and the MA body will allow God to show you His will for your life. In Philippians 1:20-21, it did not matter to Paul whether he was locked up or preaching the gospel. Whatever God wanted to do with Paul was alright with him. Paul's mind was set on one thing only, and that was God. Again my prayer for us is that the MA body would be focused on only one thing and that is God.

This upcoming year will be full of many events and I encourage you most of all to remember that God comes first. Although our callings may be different, our purpose in serving Him is the same. If I can be of any help, don't hesitate to contact me.

Jason Middleton, President of the Ministerial Association

# CONSTITUTION OF THE MINISTERIAL ASSOCIATION OF BLUE MOUNTAIN COLLEGE

## PREAMBLE

In keeping with the purpose of Blue Mountain College to provide a coordinate academic program for men preparing for church-related vocations, we the ministerial students of Blue Mountain College, in order to promote worthy student activities and to advance this specific purpose of the college, do ordain and establish this constitution for the Ministerial Association of Blue Mountain College.

## ARTICLE I NAME

This organization shall be called the Ministerial Association of Blue Mountain College.

## ARTICLE II PURPOSE

The purpose of this organization shall be to strengthen the coordinate relationship between the college and male students who are called into church-related vocations, to train these students in the practice and principles of self-government, to provide fellowship, to provide a peer support system, to provide practical insights into a variety of experiences which they will face in the ministry to which they are called, and to maintain the highest standards of honor in every phase of college life.

## ARTICLE III MEMBERSHIP

Upon being enrolled in the college, each male student registered in the coordinate academic program for men preparing for church-related vocations is automatically a member of the Ministerial Association and, upon payment of the semester activity fee, a participant in the obligations, benefits, and privileges conferred thereby.

## ARTICLE IV OFFICERS

### Section 1. NAMING OF THE OFFICERS

The officers of the Ministerial Association shall consist of the eight members of the council. The council shall include a president of the association, a vice-president, a secretary/treasurer, a music coordinator, two missions outreach coordinators, a discipleship coordinator, an athletic coordinator, and two faculty advisors. The two faculty advisors shall be appointed by the president of the college.

### Section 2. ELECTION OF THE OFFICERS

The date of the election of the Ministerial Association officers shall be announced at least one week before the election. The officers of the association will be elected no later than the second week in March of each annual session. At least two weeks prior to the election, a nominating committee composed of the current council members and the faculty representatives will meet for the purpose of nominating students for the coming year. This committee may recommend two qualified students for each position on the council. Nominations for each office may be made from the floor if the proposed nominee has indicated his consent prior to the meeting. Election is determined by majority vote. The president must be a full-time student who will graduate the following year, with a minimum GPA of 2.5.

### Section 3. INSTALLATION OF THE OFFICERS.

The officers of the association shall be installed before the first week in April of each annual session. They will serve jointly with the previous year's officers until the week before exams, at which time the new officers will assume their full responsibilities.

Officers shall take the following Oath of Office administered by the President of Blue Mountain College:

***Do you solemnly pledge on your word of honor to execute to the best of your ability and judgment, the office to which you have been elected, as defined in the Ministerial Association Constitution, to***

*work impartially and unselfishly in behalf of your fellow students, and to maintain the high ideals and traditions of Blue Mountain College? Do you so pledge? If so, respond, "I do".*

**Section 4. VACANCIES**

Vacancies occurring in any office of the association shall be filled by special election.

**ARTICLE V  
MEETINGS**

**Section 1. MEETING OF THE ASSOCIATION**

The association will meet weekly during the academic session.

**Section 2. MEETING OF THE COUNCIL**

The MA Council meets during a pre-school retreat, the first week of each semester, and periodically thereafter as determined by the council.

**ARTICLE VI  
REGULATIONS AND AMENDMENTS**

**Section 1. REGULATIONS**

Regulations of the Ministerial Association shall be enacted by the association at large. Regulations must first be introduced to the council. If such a regulation receives the vote of the majority of the council, it shall be submitted to the Ministerial Association at large. A majority of the votes cast shall be sufficient for the enactment of a regulation.

**Section 2. AMENDMENTS**

Any amendment to the constitution must be presented at least one week before action is taken on it. A two-thirds vote of all members of the association and the approval of the Dean of Students shall be required for its adoption.

**BY-LAWS**

**ARTICLE I  
DUTIES OF THE MINISTERIAL ASSOCIATION OFFICERS**

1. The president is the chief executive officer of the association. He presides at the weekly meetings and at the MA Council meetings. He appoints committees as needed by the association including a committee responsible for transporting the food to the weekly luncheon and cleaning up after the luncheon. He represents the association at a weekly conference with the Dean of Students.
2. The vice-president is responsible for planning the weekly programs with the aid of the MA Council and advisors, for enlisting speakers, and for presenting the program at the weekly meetings.
3. The secretary/treasurer is responsible for checking attendance at the weekly meeting of the association. Attendance records are kept in the office of the Chair of the Department of Biblical and Associated Studies. The secretary/treasurer is responsible for editing and producing the *MA Weekly* at each meeting. He is also responsible for keeping meticulous records and for submitting a financial report at the end of each semester. All checks must be signed by the treasurer and one of the two advisors.
4. The worship coordinator is responsible for planning and leading the MA Council in worship experience.
5. The missions outreach coordinators are responsible for planning and securing ministers and musicians for the weekly ministry at the senior citizens' homes and any other outreach projects the association may adopt.
6. The discipleship coordinator is responsible for the scripture memorization program and the prayer partner ministry of the association.
7. The fellowship coordinator plans and directs all fellowship events the MA Council choose to sponsor. Any athletic events must be planned in conjunction with the assistance and advice of the Athletic Director of the College.
8. The two faculty advisors give direction, guidance, and support to the Ministerial Association.

**ARTICLE II  
RULES**

**Section 1. OBSERVANCE**

Rules are not suspended at any time.

**Section 2. PENALTIES**

The Ministerial Association Council acts a peer accountability group in relationship to ministerial students. The Dean of Students issues disciplinary action in matters dealing with College policy, rules, and regulations to all students.

### Section 3. APPEALS

Blue Mountain College offers an appeals process to all students who feel the facts surrounding their discipline merit an appeal.

1. The student may appeal a decision based on one of the following:
  - a) The treatment received was unjust.
  - b) All the facts in the situation were not considered.
  - c) The discipline action taken was too severe for the behavior involved.
2. Disciplinary decisions from the Dean of Students may be appealed to the Student Disciplinary Appeals Committee. The appeal must be made in writing within five days after receiving notice of disciplinary action. The appeal must be delivered to the Office of Student Affairs. The Dean of Students will convene the Student Disciplinary Appeals Committee to hear the appeal. The student will be notified in writing of the decision of the Student Disciplinary Appeals Committee.
3. The Student Disciplinary Appeals Committee will decide to uphold the disciplinary action or rule in favor of the student. The student will be notified in writing of the decision of the Student Disciplinary Appeals Committee. If the disciplinary action is upheld the student may appeal to the Vice President for Academic Affairs. The decision of the VPAA is final.

### ARTICLE III FEES

#### Section 1. AMOUNT

All students taking nine or more hours of course work are assessed a student activity fee each semester. The amount of the fee is determined prior to each semester and printed on the registration material.

#### Section 2. USE

This fee includes Ministerial Association activity fees. The fee helps to finance for one semester the student directory, *Mountain Breeze*, *Mountaineer*, Baptist Student Union, and various other activities and operations as included in the Ministerial Association budget.

## COLLEGE LIFE FOR MALE STUDENTS

The desire of Blue Mountain College is to equip its ministerial students for service in the local church. A ministerial student has been called into our Lord's ministry and must conduct himself in a manner reflecting his commitment to ministry and his personal Christian witness. In order to be of effective service in any local church, the College expects its ministerial students to be exemplary in their outward appearance, dress, and personal habits. Anything which would prohibit or impede the effectiveness of ministry or that does not reflect positively on our Lord is in no way acceptable and will not be tolerated by Blue Mountain College. Never is profanity, smoking, consumption of alcohol, the possession or use of illegal drugs, the possession or use of pornographic material, lying, stealing, or cheating in any form considered acceptable conduct for a ministerial student.

The College reserves the right to exclude any student who violates College and campus regulations. The College additionally reserves the right to exclude from the ministerial program any student, whose personal conduct does not evidence a positive commitment to ministry and the development of a positive personal Christian witness. All ministerial students are expected to attend church services on a regular basis.

All students must abide by all College rules and regulations. If a student is in doubt about specific regulations, the student should consult the Security Officer, the Dean of Students, the Resident Director, or the person in charge of the particular facility or activity. The following information will be helpful in keeping all campus regulations:

**Quiet Hours:** Quiet hours will be 10:00 p.m. - 8:00 a.m. Sunday night through Friday morning. On weekends, quiet hours will be 12:00 midnight - 9:00 a.m. Friday night through Sunday morning.

**Exam Week Rules:** All quiet hour reps will be doubled, and any reps given during exam week will be carried over to the next semester.

Exam quiet hours begin the day before the first exam and extend through the beginning of the last exam.

#### Exam Quiet Hours:

10:00 p.m. *Sunday* - 5:00 a.m. *Monday*

5:00 a.m. - 3:00 p.m.; 7:00 p.m. - 5:00 a.m. *Monday through Thursday*

5:00 a.m. - 1:30 p.m. *Friday*

**Residence Hall Access:** For security reasons, all doors except the front door of each residence halls will be locked in the late afternoon. After the doors are locked, only the front doors may be used to gain entrance.

**Students on campus after midnight must be inside  
the residence halls or in Gal-ry. (Gal-ry is locked at 2:00 a.m.)**

**Campus Security:** Students are required to obey and to cooperate with the Campus Security Officer at all times. The Security Guard may be reached at 662.512.8059.

**Room Inspection:** Rooms may be inspected at any time of the week. The time will be determined by the Resident director and will be posted. Beds are expected to be made and rooms kept in order. Food must be kept in closed containers. Exposed food should be removed from the room. Trash is not to be left in the hallway. Halls and baths are expected to be free of used dishes, soiled laundry, bottles, and clutter. Laundry is not to be hung in any window any time.

**Kitchens:** Kitchen facilities are to be kept free of clutter. All dishes and utensils are to be washed and stored after use. Personal items stored in the refrigerator should be labeled with the student's name and should be used and/or removed in a timely manner. The Housekeeping Staff will remove all items and clean the refrigerators regularly. The cleaning time will be posted in advance. Rooms will not be inspected during the first week of each semester or exam week.

**Guests:** Guests are welcome on the Blue Mountain College campus. Room guests of student residents are permitted when suitable facilities are available without disturbing other residents and when there is not distraction from established routine. Guests are expected to respect residence hall regulations.

Students may meet their guests in the residence hall lobbies and should introduce all first-time visitors to the resident director. Students are responsible for the behavior and actions of their guests.

Guest rooms are available in Whitfield and Stevens and must be reserved in the Office of Student Affairs.

**Male Guests in Female Residence Halls:** Male guests are allowed to visit the second and third floors of the female residence halls only during the hours of Open House following formal dinners. The resident halls for female students are not open to male visitors until 9:00 a.m. All male guests should leave female residence halls by midnight.

**Female Guests in Male Residence Hall:** Female guests are allowed to visit the living quarters of the male residence hall only during the hours of Open House following formal dinners. At all other times, the ministerial residence hall is off-limits to women students unless visiting hours are posted.

**Open House:** All residence halls will be open for guests immediately following formal dinner activities until 9:30 p.m. Doors must remain open in rooms where guests are visiting.

Resident Directors/Assistants will be at the entrance of each residence hall to greet guests, and each student is encouraged to introduce his/her guests to the resident director.

At all other times, the ministerial residence hall is off-limits to women students unless visiting hours are posted.

**Telephone:** A telephone is located in the front office of Cockroft. To make a long distance phone call, you must have a calling card.

**Pets:** College policy, as well as health codes, forbids the presence of any live animals in the residence halls. Violators will be subject to disciplinary action.

**College Property:** Students who deface College property will pay for any and all repairs.

## DRESS CODE

Blue Mountain College students are expected to maintain a standard of dress which ensures neatness, cleanliness and appropriateness of attire. In their dress, as in their behavior they are expected to reflect the marks of educated and mature Christian persons.

Appropriateness of attire is determined by time, place, and occasion. While certain types of dress or apparel may be appropriate for one occasion, they may not be appropriate for regular wear around the College. Excesses which tend toward immodesty, indiscretion, or indecency are unacceptable. Slogans, pictures and advertisements displayed on hats and clothing shall be in keeping with the College's philosophy. No suggestive or derogatory phrases or pictures are permitted, and no alcoholic beverage advertisements are to be worn.

Footwear is required on the campus grounds with the exception of residence living areas. Caps and hats are always removed before entering buildings (including the auditoriums and the dining hall) and are never worn in chapel or in classes.

## **FIRE DRILLS AND ALARMS**

Fire drills help prevent injuries and loss of life. Therefore, it is mandatory for all to cooperate and to participate in a serious manner.

Fire drills are held periodically by the BMC Safety Committee. Procedure is as follows:

1. Each Resident Director keeps a list of students living in the residence hall. The Resident Director is assisted by the Resident Assistants during a fire drill or fire emergency.
2. When the smoke alarm sounds, put on shoes. Take a towel which can be dampened and put around the mouth and nose in case of heavy smoke. *Do not take time to collect valuables or to dress!*
3. Feel your door for heat. If there is no fire immediately outside the door, move to the nearest exit, closing the door as you leave.
4. Walk rapidly—do not run, talk, or push!
5. Proceed to the area designated and wait for a roll call.
6. Resident hall personnel are responsible for inspecting rooms, halls, and baths to be sure everyone on the floor has left and for checking roll in the designated area.
7. No one leaves the group until the group is dismissed.
8. In case of actual fire, it is vitally important that all students follow the above procedure and observe these precautions:
  - Do not jump unless it is absolutely necessary. Wait for a ladder to be placed at your window or at a nearby porch or make a rope by tying sheets together.
  - Never return to a burning building.
9. A prolonged smoke alarm must be considered an alarm for fire.

***Because of potential fire hazards, the burning of candles and incense is not allowed in the residence halls.***

## **TORNADO OR BAD WEATHER ALERT**

Although the college has not experienced a tornado, drills may be conducted periodically to ensure the safety of the resident students.

The alert will be announced, at which time the following procedures should be followed:

1. Students in Stevens and Whitfield are to proceed in an orderly fashion to the basement of the building.
2. Students should face the wall and crouch on the floor.
3. Students should bend over with their hands on their head.
4. Students should keep away from windows, doors, glass, and large rooms.

***During threatening weather, a prolonged blast from the siren in the town of Blue Mountain must be considered an alarm for which action must be taken.***

ORGANIZATIONS  
AND  
PUBLICATIONS

## DIRECTOR OF STUDENT ACTIVITIES

The Director of Student Activities should be contacted to schedule events for student organizations, societies, academic clubs, and other student planned events. The date, time, and place of all student activities and events, including regularly scheduled meetings, should be cleared through the Director of Student Activities who will place the event(s) on the master calendar. The Calendar Committee is the arbiter for conflicts. You may contact the Director of Student Activities at 662.685.4771 Ext. 200.

## STUDENT GOVERNMENT ASSOCIATION

The purpose of the Student Government Association of Blue Mountain College shall be to maintain the best ideals of the school, to train the students in the practice and principles of self-government, and to maintain the highest standards of honor in every phase of college life.

President	Amanda McCombs
Vice-President	Amanda B. Butler
Secretary	Leigh Ann Alexander
Treasurer	Ashley Hollingsworth
Senior Attorney	Heather Robinson
Junior Attorney	Lydia Turner
Senior Representative	Jesi Rogers
Junior Representative	Erin Anderson
Sophomore Representative	Ashley Harper
Freshman Representative	Stephanie Bilbo
Dormitory Representative	Nicole Beaty
Commuter Representative	Emily Fitzgerald
Staff Advisor	Mrs. Amy Thurmond
Faculty Advisor	Miss Sherry Dixon

## MINISTERIAL ASSOCIATION

All men at Blue Mountain College are included in this organization, which serves as the official student organization for men enrolled in the coordinate ministerial program. Meetings are held weekly, and other fellowship times are planned.

President	Jason Middleton
Vice-President	Jeff Harrison
Secretary/Treasurer	Jack Napier
Missions Outreach Coordinators	Teddy James, Rainer Jumper
Worship Coordinator	Phillip Carithers
Discipleship Coordinator	Ben Lane
Fellowship Coordinator	Casey Russell
Advisor	Dr. Douglas Bain
Advisor	Dr. Ronald Meeks

## BAPTIST STUDENT UNION

The Baptist Student Union is an organization which strives to coordinate the various religious activities on campus and to stimulate spiritual growth. A balanced program of Christian fellowship, service, small group Bible study, worship, and witness is provided. A full-time director is in charge of the center and its activities.

President	Amy Ledbetter
Missions Fundraising/Vice-President	Jennifer Worsham
Secretary	Carol Peters
Worship Chair	Jocelyn Panter, Melody Bishop
Missions Education Chair	Stephanie Bilbo
Community Missions Chair	Sarah Leighty, Angela Bell
Special Events Chair	Brooke Richardson
Discipleship Chair	Jennifer Ingram
Prayer Chair	Jessica Worsham
Social Chair	Brook Hale
Commuter Outreach Chair	Amy Rodgers
Men's Ministry Coordinator	Robert Ekis, Brandon Powell
Advisor	Miss Emma Ainsworth
Baptist Student Union Director	Mrs. Tracy Moser

## ATHLETIC ASSOCIATION

The objective of the Athletic Association shall be the promotion of participation in intramural sports by the students, the development not only of the body but also of the mind in fair play and good sportsmanship, stimulation of health consciousness, and the encouragement of activities which promote health, recreational, and spiritual values. The association is served by a twelve-member council elected by the students.

President	Kim Lancaster
Vice-President	April Bondurant
Secretary	Christina Bradberry
Treasurer	Angela Bell
Euzelian Athletic Director	Christina Dickerhoof
Eunomian Athletic Director	Jennifer Ingram
Modenian Athletic Director	Michelle Cupido
Softball/Table Tennis	Cody Barthol
Tennis	Jessica Rogers
Swimming/Track	Amy Crawford
Volleyball/Basketball	Magan Weeks
Publicity Photographer	Heather Robinson
Advisor	Miss Johnnie Armstrong

## SOCIETIES

Societies provide students an opportunity to belong to a small social group. The societies at Blue Mountain College differ from sororities at big universities in a special way. At Blue Mountain College, the student has the option of deciding which of the three societies she will join. It is not the society which decides whether or not it wants her.

### EUNOMIAN SOCIETY

The Eunomian Society was organized as a literary society in 1879 by Mrs. Janie Lowrey Stanford Graves. The motto is "Quality." The colors are gold and white, and the flower is the daisy.

President	Brooke McClain
Vice-President	Carol Peters
Secretary/Treasurer	Brooke Richardson
Social Chairpersons	Sarah Leighty, Lisa Morgan, Candi Upton, Jessica Worsham
Publicity Chairpersons	Andrea Moore, Jennifer Ingram
Publicity/T-shirts	Leigh Anne Alexander, Michelle Alley, Lucy Johnston, Lesley Smith
Photographer/Scrapbook	Stephanie Blackard, Lydia Moore
Athletic Director	Jennifer Ingram
Chaplains	Amy Rodgers, Jennifer Worsham
Advisor	Mrs. Sarah Washburn

### EUZELIAN SOCIETY

The Euzelian Society was organized in 1882 by Miss Emily Rutherford. The motto is "Culture, Poise, and Power." The colors are blue and white, and the flower is the gardenia.

President	Amber Hughes
Vice-President	Jesi Rogers
Secretary	Melody Bishop
Treasurer	Angela Bell
Athletic Director	Christina Dickerhoof
Chaplain	Ashley Hollingsworth
Social Chairpersons	Jennifer Anderson, Brook Hale, Jesika Hill
Program Chairperson	Tiffany Middleton
Queen Euzelia	April Bondurant
Music Chairpersons	Jesi Rogers, Katie White Starks
Commuter Representatives	Holly Jackson, Alicia Paganelli
Advisors	Mrs. Lea Bennett

## MODENIAN SOCIETY

The Modenian Society was organized in 1907 by the Blue Mountain faculty. The motto is "Originality." The colors are red and white, and the flower is the rose.

President	Heather Robinson
Vice-President	Lori Stallings
Program Chairpersons	Ashley Reel, Rebecca Roper
Social Chairperson	Ashley Harper, Lydia Turner, Elizabeth Westmoreland
Secretary	Cristina Bradberry
Treasurer	Amy Crawford
Athletic Director	Michelle Cupido
Chaplain	Christina Henry
Photographer/Publicity	Lessie Bernshouse
Commuter Representative	Jennifer Akins
Commuter Assistant	Cindy Pugh
Marquis of the Rose	Heather Robinson
Girl of My Dreams	Cristina Bradberry
Advisor	Miss Renita Speck

## SENIOR CLASS OFFICERS

President	Lydia Moore
Vice-President	Jennifer Worsham
Secretary	Katie White Starks
Treasurer	Brooke McClain
Chaplain	Kim Lancaster
Advisor	Dr. Ronald Meeks

## JUNIOR CLASS OFFICERS

President	Lauryn McPhail
Vice-President	Brook Hale
Secretary	Jennifer Ingram
Treasurer	Brooke Richardson
Chaplain	Lydia Turner
Advisor	Dr. Betty Hearn

## SOPHOMORE CLASS OFFICERS

President	Michelle Alley
Vice-President	Jessica Worsham
Secretary	Samantha Davis
Treasurer	Stephanie Bilbo
Chaplain	Lesley Smith
Advisor	Maria Teel

## OTHER ORGANIZATIONS AND CLUBS

**Alpha Psi Omega:** Alpha Psi Omega is a national honorary theater society. The Blue Mountain College chapter was established in 1948. Membership is extended to students who have demonstrated a high standard of work in theater.

**Alumnae Ambassadors:** Alumnae Ambassadors promote active engagement and closer fellowship between the alumnae of the College and current students of the College; work with the Alumnae Association in perpetuating the traditions, spirit, and ideals of Blue Mountain College as exemplified by the Founders; advance the interest of the College through every reasonable means; serve with the Alumnae Association and the College in mutual areas of involvement and interest; and act as a channel of information and encouragement between the alumnae of the College and the current students.

**Campus Kappa Kappa Iota:** The Campus Kappa Kappa Iota offers opportunities to the woman college student of good reputation and character who has been admitted into the teacher education program. All members must maintain at least a 2.50 grade point average. The organization offers personal, career, and leadership development; service to education and the community; and lasting friendships.

**Cap and Gown Honor Society:** The Cap and Gown Honor Society is an honor society for junior and senior students with scholastic standing in the upper one-fourth of the class. The purpose of the organization is to advance a spirit of scholarship, recognize and encourage leadership, and provide opportunities for community service.

**Centerstage:** Centerstage is the Blue Mountain College theater club. Membership is open to anyone interested in theater. Members of Centerstage, along with Alpha Psi Omega, plan several trips each year to see theater performances.

**Commuter Club:** Membership is open to all off-campus women students. The purpose of the club is to provide an opportunity for extracurricular activities and to encourage participation of off-campus students. Commuter representatives are elected to serve on the SGA and BSU Councils.

**English Club:** Membership is open to English majors and minors. Projects include guest speakers, visits to drama productions, and a spring poetry reading.

**Fellowship of Ministers' Wives:** Membership is open to any student whose husband is a minister. The purpose of the organization is to provide fellowship, to share information and ideas, and to receive encouragement.

**Koinonia:** Membership is open to young women interested in pursuing full-time Christian vocations. The purpose of the organization is twofold: to promote and encourage Christian growth through fellowship with like-minded women and to inform women of the many opportunities open to them for Christian service. Attendance at the monthly meeting is required of all women students receiving aid from the Board of Ministerial Education and/or receiving CRV Scholarships.

**Mississippi Association of Educators-Student Program (MAE-SP):** Membership is open to students enrolled in or preparing to enter an education program. The purposes of the organization are to increase interest in the field of education, to aid prospective teachers in understanding the role of the professional educator in society, and to encourage personal professional growth through participation of the work of the local, state, and national organization.

**Modern Foreign Language Club:** Membership is open to any student currently enrolled in Spanish classes or who has an interest in Hispanic life and culture. Meetings are monthly, with occasional evening or dinners at local Hispanic restaurants.

**Peers Exploring Around Kampus (P.E.A.K. )** The purpose of P.E.A.K. is to deepen students' awareness of their environment; to further their spiritual walk with Christ; to challenge them to think more critically; to encourage physical activity; and to create opportunities for service.

**Phi Beta Lambda:** The purpose of this chapter is to provide as an integral part of the instructional program additional opportunities for students in business and/or business-related fields to develop career supportive competencies and to promote civic and personal responsibilities. Members are also given opportunities to compete in events testing their business knowledge and skills.

**Physical Education Minors Club (PEM Club):** The purpose of the club is to provide useful and informative programs, discussions, and demonstrations in the varied areas of physical education. Membership is open to students minoring in physical education.

**Psychology Club:** Membership is open to students majoring or minoring in psychology. The purpose of the club is to provide field trips, information, fellowship, and an enhanced awareness of the growing field of psychology.

**Scribblers:** The purpose of the organization is to promote creative writing activities of students. Students interested in writing creatively are encouraged to join. The Scribblers organization publishes the *Mountain Breeze*, an annual of journal of essays, poetry, and short stories written by students and faculty of the College. Membership in the organization is competitive. Bids are extended twice yearly to students who demonstrate exceptional writing ability.

**Sigma Sigma Gamma:** Sponsored by the Social Science Department, Sigma Sigma Gamma promotes a camaraderie among students working toward a major or minor in social science and provides opportunities for student to participate in programs of both historical and current interest.

**Society of Mathematicians and Scientists:** Membership is open to students who are majoring in either mathematics or one of the sciences. The purpose is to provide a wider background through varied programs and field trips.

**Vivace Club:** The club is the organization for music majors and minors. Membership is open to all students interested in music. Vivace strives to stimulate interest in music throughout the campus. The club presents informative programs on special phases of music each semester. Vivace furnishes ushers for music recitals/programs and coordinates for guest artist, music faculty, and senior student recitals.

## **BMC PUBLICATIONS**

### ***STUDENT HANDBOOK***

The *Blue Mountain College Student Handbook* is published by the Office of Student Affairs. It contains the rules and regulations with which all students should be familiar. The student handbook also contains information regarding campus organizations and activities. The student handbook may be accessed at [www.bmc.edu/bmc-handbook.pdf](http://www.bmc.edu/bmc-handbook.pdf).

### ***MOUNTAIN BREEZE***

The *Mountain Breeze*—the student literary journal—contains stories, poetry, essays, and criticisms. Contributions are solicited from the entire student body as well as from the faculty and staff. The *Mountain Breeze* staff is selected at the end of each academic year.

Editor: . . . . . Lauryn McPhail  
1<sup>st</sup> Associate Editor: . . . . . Jesi Rogers  
2<sup>nd</sup> Associate Editor: . . . . . Leigh Ann Alexander  
Business Manager: . . . . . Amy Crawford  
Chaplain/Publicity: . . . . . Cristina Bradberry, Trista Harris Eaton  
Art Director: . . . . . Debbie Long  
Advisor: . . . . . Mrs. Anna Quinn

## **MOUNTAINEER**

The *Mountaineer*, the student yearbook, is published by a student staff working on a volunteer basis. The staff members serve as section editors for the yearbook. The *Mountaineer* is a pictorial view of campus life and the environment which makes Blue Mountain College so special. The staff is selected at the end of each academic year.

Graphics/Advertising Editor: ..... Lessie Bernshouse  
Assistant Advertising Editor ..... Katie Foley  
Features Editor: ..... Kim Lancaster  
Faculty Editor/Publicity Chair: ..... Jocelyn Panter  
Classes Editor: ..... Samantha Westbrook  
Clubs/Organizations Editor: ..... Jennifer Akins  
Special Events: ..... Cristina Bradberry  
Athletics Editor: ..... Carol Peters  
Activities Co-Editors: ..... Heather Robinson, Jennifer Turner  
Photographer ..... Rena Powell  
Business Manager/Assistant Photographer: ..... Korrie Stanton  
Advisor: ..... Miss Sue Ethridge

*The campus publications are edited and managed by students under the supervision and direction of a faculty/staff advisor.*

**CAMPUS  
SERVICES**

## ADMINISTRATIVE OFFICES AND HOURS

Alumnae/Alumni Affairs and Public Relations	8:00 a.m. - 4:30 p.m.
Admissions	8:00 a.m. - 4:30 p.m.
Business Affairs	8:00 a.m. - 4:30 p.m.
Vice President for Academic Affairs	8:00 a.m. - 4:30 p.m.
Student Affairs	8:00 a.m. - 4:30 p.m.
Financial Aid	8:00 a.m. - 4:30 p.m.
President	8:00 a.m. - 4:30 p.m.
Registrar	8:00 a.m. - 4:30 p.m.

## DINING HALL

All resident students are required to purchase a five-day or seven-day meal plan. If a student must have a special diet, the physician's prescribed diet must be provided. Meals are served in Ray Dining Hall at the following hours:

### Monday-Friday

Breakfast	7:15 a.m. - 8:15 a.m.
Dinner	12:35 p.m.
Supper (Friday - 5:00 p.m. - 5:45 p.m.)	5:00 p.m. - 6:15 p.m.

### Saturday

Breakfast	8:00 a.m. - 8:30 a.m.
Dinner	12:00 Noon - 1:00 p.m.
Supper	5:00 p.m. - 5:45 p.m.

### Sunday

Breakfast	8:00 a.m. - 8:30 a.m.
Buffet	12:00 noon - 1:15 p.m.
Supper	5:00 p.m. - 5:45 p.m.

If it is necessary for a student to eat at other than the scheduled hours, a special permit must be obtained from the Office of Student Affairs and presented to the manager of the dining hall.

Reservations for guests must be made at least one meal in advance unless there is some emergency. It is the student's responsibility to make arrangements with the dining hall manager to pay for the meals of her/his guests.

All activities involving the dining hall must be cleared with the manager before placing them on the master calendar. Students must plan with the dining hall manager two weeks in advance for menus for formal dinners, banquets, and other special occasions.

Dress in the dining hall should be the same as for class. Caps and hats are never worn in the dining hall or at meals.

## GUYTON LIBRARY

Guyton Library is for reading, research, and study. Enter quietly, with no talking or other interference to those already at work. Cell phones, pagers, and other communication devices must be turned off upon entering the library. A student may not receive or place a cell telephone call from the library.

Library information sheets are available in the computer room. These will tell you how to access electronic resources. Copies of the *Computer Use Policy and Guidelines* are also available in the library.

Wireless access is available for using personal laptops in the library. Access to the online public access catalog and several databases are available 24/7 through links on the Guyton Library home page. <http://www.bmc.edu/library.html>

**FINES:** The administration requires students to settle all library accounts before taking examinations. Fines on overdue materials, or for replacement of lost materials, are to be paid promptly. There is a five-cent per day fine for overdue two-week materials and twenty-five cents per day charge for overdue reserved materials.

**DRESS:** Dress in the library should be the same as for class attendance.

**HOURS:** Monday-Thursday . . . . . 7:45 a.m. - 10:00 p.m.  
Friday . . . . . 7:45 a.m. – 4:30 p.m.  
Saturday . . . . . 9:00 a.m. - 3:00 p.m.  
(Guyton Library is closed on Sunday and during Chapel on Mondays and Fridays.)

## BOOKSTORE AND GIFT SHOP

The bookstore in the Paschal Student Center has books, art supplies, notebooks, stationery, gifts, etc. for sale. Hours are from 8:00 a.m. - 4:30 p.m. Monday through Friday.

## BMC GRILL

The BMC Grill located in the Paschal Student Center is open through lunch each class day.

## HEALTH SERVICES

The goal of Blue Mountain College Health Services is to improve wellness through quality health care in an atmosphere of helpfulness and caring. Quality health care services are provided in the following ways:

1. Any resident student who is sick enough to miss a meal, classes, or chapel is asked to report to the Resident Director. No food is to be brought to a student in the resident hall room from the dining hall without special permission from the Resident Director.
2. If a resident student becomes ill during the night, the Resident Director must be notified. If medical treatment is necessary, the Health Care Coordinator should be notified and will make arrangements to take the student for medical attention.
3. Any student needing medical attention while attending classes should report to the Offices of Student Affairs or Business Affairs. The Health Care Coordinator will be contacted to provide the necessary service.
4. Parents are notified of any serious health problem that requires hospitalization.

There is a family medical clinic in the Town of Blue Mountain with a full time nurse practitioner. Hospitals are located in New Albany and Ripley. If students need medical assistance and/or first aid, the Health Care Coordinator should be contacted. Students may reach the Health Care Coordinator at Ext. 304.

## POST OFFICE

Post office boxes are located on the bottom floor of the Paschal Student Center. Each student, faculty, and staff member is assigned a box each year. Box numbers are listed in the *Student Directory* and on the bulletin board located by the post office. Incoming mail is distributed to the PMB's by 10:00 a.m. Monday -Friday. Outgoing mail should be placed in the post office by 2:00 p.m. each day.

## PHYSICAL EDUCATION FACILITIES

The physical education facilities include the Wilfred C. Tyler Physical Education Center (gym), the Johnnie Armstrong Gal-ry, the swimming pool, the tennis courts, and the golf course.

**GYM:** Sports that may be played in the gym are badminton, volleyball, basketball, and tennis. Only tennis shoes are allowed on the playing floor of the gym and on the tennis courts. The gym is open during specific hours for recreation and is not to be used when classes are in session. The person on duty during these hours is responsible for checking out equipment and for lights. Hours will be posted.

**SWIMMING POOL:** The swimming pool is to be used *only* when a lifeguard is on duty. No glass containers are allowed inside the fenced swimming area. Hours will be posted.

**JOHNNIE ARMSTRONG GAL-RY:** Gal-ry is a recreational facility designed to serve the needs of the Blue Mountain College family as part of the philosophy of the College to nurture mind, body, and soul. There is space for socializing, reflection, study, and physical workouts.

The following guidelines for use of Gal-ry must be followed:

#### **Exercise Facility**

1. Modest apparel must be worn at all times
2. Showers are available.
3. Bring and remove all linens and toiletries, including towels, bath cloths, and soap—pack a gym bag.
4. At least two people must be present at all times when exercise equipment is being used.

#### **Lounge Area**

1. Treat the furniture with respect.
2. Have respect for others in the use of the entertainment center.
3. You are personally accountable for your conduct. Random checks of the facility will be made by faculty/staff.

#### **Kitchen Area**

1. If you mess it up, please clean it up. Except for general routine cleaning, you are responsible for cleaning up as you use the facility.
2. Please do not leave food or drink. Items left in the refrigerator after 2:00 p.m. on Friday afternoons, will be thrown away.
3. Do not eat other people's food nor use other people's dishes or utensils.
4. If used for a private party or planned event, the kitchen must be scheduled through the Office of Student Affairs. The Office of Student Affairs will post an announcement of planned events.
5. The facility cannot accommodate meetings by societies, clubs or classes. Do not schedule these events for the Gal-ry.

The Johnnie Armstrong Gal-ry will be available primarily for use by Blue Mountain College students, faculty, and staff. Guests are permitted as followed:

1. Any official guest of the College;
2. Any guest in the company of a currently enrolled BMC student; and/or
3. Any immediate family member of faculty/staff.

Gal-ry is open at 6 a.m. and closes at 2:00 a.m. Please note the requirements for at least two people to be present to use the exercise equipment.

## **LAUNDRY**

Cockroft, Stevens, and Whitfield Residence Halls have laundry rooms equipped with washers and dryers for student use.

## **REFRIGERATORS**

The SGA Council provides a refrigerator rental service for students living in Stevens, Cockroft, and Whitfield. Refrigerators may be rented from the SGA vice-president at the beginning of each semester. Rented refrigerators must be returned to their point of origin by the Thursday of exam week ending the spring semester.

## **MASTER CALENDAR**

The Director of Student Activities should be contacted to schedule events for student organizations, societies, academic clubs, and other student planned events. The date, time, and place of all student activities and events, including regularly scheduled meetings, should be cleared through the Director of Student Activities who will place the event(s) on the master calendar. The Calendar Committee is the arbiter for conflicts. You may contact the Director of Student Activities at 662.685.4771 Ext. 200.

## **CAMPUS TELEPHONE SYSTEM**

When using a campus phone extension, enter only the three-digit extension you wish to call. To call an off campus number, enter 9 and, after the second dial tone, enter the complete number you wish to call. Long distance calls must be made at your own expense. Use of the campus telephone system in a manner which is deemed unacceptable, may result in service being removed and/or disciplinary action.

Telephones in Stevens and Whitfield Halls are a part of the campus telephone system. Individual student rooms in Cockroft Hall are not connected to the campus system and telephone service is the responsibility of the individual student.

Any Internet connection by means of the campus telephone system is at the expense of the student. Due to a large number of Internet modems that may be connected in Whitfield Hall, students who live in Whitfield Hall are asked to use a maximum connection time of 30 minutes per dial-up.

## **CAMPUS COMPUTING SYSTEM**

Students are encouraged to make use of the campus computing system. Acceptable use begins with individual responsibility in adhering to all local, state, and national laws. Furthermore, in keeping with the mission and goals of the College, all computing use should promote the academic, social, spiritual, and moral development of the campus. The fully stated College policy regarding acceptable computer use is posted in all computer labs. Computer labs for student use are located in each residence hall, Guyton Library, Fisher/Washburn, and the Lowrey Administration Building.

Students who live in Stevens Hall have Internet accessibility in individual rooms. Arrangements for service may be made through the Office of Business Affairs of the College.

All policies may be accessed at [www.bmc.edu/policies/2.22](http://www.bmc.edu/policies/2.22).

CAMPUS SAFETY  
INFORMATION

## **CAMPUS TRAFFIC REGULATIONS**

1. We request the cooperation of students and employees of the College in the effort to make campus driveways and parking areas safe and convenient.
2. Loading zones must be left free for the designated purpose. Included are the areas at the Guyton Library and at the Paschal Student Center.
3. Students are not to park in the faculty parking lot or other faculty/staff designated spaces. Park only in marked spaces. Do not park in any reserved spaces. Parking violation tickets will be issued and will be charged \$25.00 per violation.
4. Campus streets must be left free for traffic. The driveway between Broach and Fisher-Washburn has been designated as one-way. Do not block campus driveways. Do not park in undesignated places, because traffic must not be hindered or blocked.
5. College personnel spend time and money to beautify the campus. Cooperate with the effort—use designated areas for traffic. Do not drive or park on the grass.
6. The north entrance to the Paschal Student Center was designated for pedestrian use. Please do not park or turn around on the brick and gravel/concrete area. The surface is damaged by improper use.
7. Campus streets require a moderate rate of speed. Please drive carefully and at a reasonable rate of speed; use lower beam lights at night.
8. Parking decals are required for students as well as for College employees.

## **GENERAL GUIDELINES FOR SAFETY**

This guide has been prepared to help ensure the safety of the entire college population. By taking time to read and become familiar with the suggested procedures to follow in the event of emergencies, you will take a step in assuring your own safety as well as the safety of those around you.

### **BOMB THREATS**

1. In case of bomb threat warnings, immediately:
  - Call the Office of Business Affairs (Ext. 133), the Office of Student Affairs (Ext. 144), or the Resident Director, or
  - Notify the Security Officer (512.8059), or
  - Call 911.
2. If evacuation is made:
  - Do not touch any suspicious objects. Report anything out of the ordinary to college personnel.
  - Evacuation of a building should be at least 300 feet away from the building.
3. Investigator's Report
  - If you received the call, make yourself available to investigating officers.
  - Do not discuss the call with others.

### **EARTHQUAKE**

#### **Things to keep in mind:**

1. Earthquakes happen with little or no direct warnings. Predictions—even if accurate—are general, not specific.
2. You cannot prevent an earthquake, and you definitely cannot avoid one. You can, however, make some preparations that will lessen the danger to you.
3. Movement of the ground is seldom the actual cause of death or injury. Most casualties result from partial collapse of buildings, from falling objects, and sometimes from human panic.

#### **Things to do in advance:**

1. Have a flashlight available with good batteries.
2. Keep a plastic container of drinking water.
3. Check your room and other surroundings for hazards, such as objects on high shelves or objects hanging on walls.
4. Know exit routes from each building that you use.

#### **When an earthquake hits:**

1. If you are indoors, stay there, at least for a few minutes after the shaking subsides. (Exception: If there is a fire or if there is a wall about to collapse, you need to cautiously move away.)

2. If you are outdoors, get into the open.

#### **After an earthquake:**

1. Give first aid if needed. Do not move seriously injured people.
2. Do not use telephones; hang up receivers that have fallen from their cradles.
3. If medical aid is needed, go or send someone to contact college personnel.
4. If you detect a gas leak, go or send someone to contact college personnel.
5. Avoid fallen electric lines.
6. Do not join a panicky crowd that may be scrambling for doors or stairs.
7. Stay calm; act cautiously and deliberately.

#### **Things you may want to know about college preparations for an earthquake or similar emergency:**

1. The maintenance department has an emergency plan for shutting off natural gas, electric, and water lines. If the emergency occurs at night, the security officer knows what to do.
2. Ray Dining Hall has food for approximately one week, depending on the number of people involved and the severity of the damage.
3. All appropriate personnel are expected to be available as quickly as circumstances will allow. Of course, much will depend on public cooperation and a general spirit of calmness and caution.

### **FIRE**

In the event of a fire, proceed according to the following plan:

1. Report the fire. If minor, report to college personnel. If the fire is major, call 911.
2. Evacuate the building. Occupants are to be at least 300 feet from the structure and out of the way of fire department officials. Residence hall personnel will proceed according to the plan found in the *Blue Mountain College Student Handbook*.
3. Render first aid as necessary.
4. Confine fire by closing the door to the area involved.
5. Those trained in the use of fire extinguishers may fight small fires. Do not endanger your life fighting any fire.
6. Keep access roads open for emergency vehicles.
7. No one should return to the building until the fire department officials declare the area safe.

### **HAZARDOUS MATERIALS**

The American Chemical Society guidelines are taught and followed in the science laboratories. In the event of a large scale chemical spill, proceed according to the following plan:

1. Evacuate the immediate spill area to a spot upwind and uphill from the spill. For a major spill outside a building, the entire building should be evacuated.
2. Render first aid as necessary.
3. Notify college personnel and give following details:
  - Location of spill.
  - Material spilled and approximate amount.
  - Any additional information known about the material such as matter (solid, liquid, or gas) or associated hazards (flammable, poison, etc.)
4. Contact the business office to determine if the National Response Center (1-800-424-8802) must be notified.
5. It is suggested that on-site personnel use the following checklist of priorities:
  - Protect the health and safety of people.
  - Protect the environment by containing the spill to the immediate area. Restrict entry of hazardous materials into ditches, storm sewers, or bodies of surface water.
  - Protect physical assets such as buildings, vehicles, or other personal property.

Additional information concerning the use and handling of hazardous material in the science laboratories is posted and taught. The contact person is Dr. Jack Schmidt.

### **FLOODING AND FLASH FLOODS**

6. During heavy rain, stay away from streams, ditches and drain tiles.
7. Never drive your car into water of unknown depth. Flooding kills more people every year than any other weather event, and more die in their cars than any other way, As little as a foot of rushing water can wash away many cars. Turn around!

8. If flooding threatens you, move to higher ground immediately. If you live or work in a flood prone area, know in advance where to go, and be prepared to move NOW, if heavy rain occurs. If roads are closed or flooded, stay out of the area. If authorities ask you to evacuate, obey their directions. A little inconvenience now may save you and your family later.
9. Keep children away from storm drains, ditches and gutters during heavy rain. It's fun to play in the rushing water, but many have been carried away. Only a few inches of rushing water can carry away a small child.
10. Be especially careful at night, when you might not see a flooded road until it's too late.
11. If your vehicle stalls, abandon it and immediately seek higher ground. Many cars have become tombs when swept away by flood waters.

### **Types of Flood Warnings the National Weather Service Issues**

1. Flood Watches are issued when conditions are favorable for flooding. If flash flooding is the major concern, information about this immediate threat will be contained in the watch.
2. Flood Warnings are issued when a river is flooding or is expected to flood. Flood Warnings can also be issued when general flooding is expected, but is not expected to be flashy, usually after a prolonged rainy period.
3. Flash Flood Warnings are issued when immediate action is required. Flash flooding is occurring or is expected within a short period of time.

## **LIGHTNING**

### **Lightning Safety Rules-Outdoor**

1. Seek shelter inside a house, large building or an all-metal vehicle with the windows rolled up (avoid convertibles).
2. If your hair stands on end and your skin tingles... lightning is about to strike. Take cover immediately.
3. If you can't find appropriate shelter, get down to avoid being the highest point for a lightning discharge. When caught in the open, seek shelter in a low area. Crouch down and cover your head with your hands. If you are with a group of people, everyone should scatter out before crouching.
4. If caught in a wooded area seek out the area with the smallest trees. Stand at least five feet from the trunk of the nearest tree to avoid flying bark, should the tree be hit by lightning.

### **Lightning Safety Rules-Indoor**

1. Stay away from windows. Avoid telephones and electrical appliances (wires connecting to these device run outside of the home and act as lightning rods). Don't wash dishes or take a shower. The pipes will conduct electricity.
2. Unplug computers and other sensitive electrical devices (time permitting) since surge protectors may not protect these items if lightning hits close to the home.
3. Remember, there is no truth to the old myth that "lightning never strikes twice."
4. Take time to learn or refresh your memory on lightning safety rules. That quick dash out in the open when a thunderstorm is in progress may unnecessarily expose you to the possibility of being struck. It is not worth the risk.
5. If a person is struck by lightning, there is no residual charge left on the body. The quick application of CPR may maintain vital body functions until medical help can be obtained.

## **SERIOUS INJURY OR ILLNESS**

In the case of serious injury or illness, the immediate concern is to aid the injured or sick student. The following should be used as general guidelines only.

1. Notify the Resident Director if the injury or illness occurs in a residence hall.
2. Notify the Health Care Coordinator (Ext. 304, 309) Office of Students Affairs (Ext. 144) or the Office of Business Affairs (Ext. 133).
3. If college personnel are unavailable, call 911.
4. If the injury is serious, do not move the student. Wait until trained medical personnel arrive.
5. If broken glass is involved, notify the Office of Business Affairs (Ext. 133) so further injury can be avoided.

## **SEVERE THUNDERSTORMS**

Find shelter immediately. Go to a sturdy building that will withstand high winds. Avoid electrical appliances, metal pipes and corded telephones. When a Severe Thunderstorm Warning is issued for your location, treat it the same as you would a Tornado Warning. Remember that severe thunderstorms can produce damaging winds, large hail and deadly lightning.

## **SNOW AND ICE**

Classes are not canceled unless it is absolutely necessary. Students and employees should use their own judgment about safety and travel where there is snow and ice. Students will not be penalized for class absences due to hazardous travel conditions.

If classes are canceled, that information will be given by the Vice President for Academic Affairs to the college switchboard and to the emergency operations center. Local radio and television stations will be notified.

## **TORNADO WATCH**

1. Tornado watch is a forecast of the possibility of one or more tornadoes in a large area. Continue normal activities, but watch for tornadoes.
2. Upon receiving notification of a tornado watch, the appropriate college personnel will be notified.
3. The watch message should be passed to occupants of the various college buildings.

## **TORNADO WARNING**

1. A tornado warning means that a tornado has been detected and is approaching.
2. The public warning system—a steady blast on the Emergency Preparedness Sirens—will be activated in the event of a tornado warning.
3. Proceed to the lowest floor of the building. Avoid windows, auditoriums, gymnasiums, or other structures with wide free-span overheads.
4. If the warning comes at night or early morning hours, residence hall personnel should awaken everyone to be sure each student is aware of the warning and proceed according to the plan found in the *Blue Mountain College Student Handbook*. The downstairs area of the Paschal Student Center is designated as a shelter in case of tornado.

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